

2023

# LAPC Planning Work Program



Approved November 16, 2022

La Crosse Area Planning Committee,  
Metropolitan Planning Organization for the La  
Crosse, WI–La Crescent, MN Urbanized Area



# 2023 Planning Work Program (PWP)

for the

La Crosse Area Planning Committee (LAPC), the Metropolitan Planning Organization for the La Crosse, WI – La Crescent, MN Urbanized Area

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This Transportation Improvement Program and other LAPC documents, meeting minutes and agendas, and other information may also be obtained on our website at [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo).

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# Introduction

## Introduction

The *2023 Planning Work Program for the La Crosse Area Planning Committee* (PWP, work program) presents work activities that the La Crosse Area Planning Committee (LAPC) will undertake as the designated Metropolitan Planning Organization (MPO) for the La Crosse, Wisconsin and La Crescent, Minnesota Metropolitan Planning Area (MPA).

The PWP is developed with the input and cooperation of the local municipalities, agencies, transit providers, and the public through the LAPC Policy Board, technical committees, and public participation process. Input is also sought from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and Minnesota and Wisconsin Departments of Transportation (MnDOT and WisDOT). The PWP is developed to be consistent with the guidance provided in the [Wisconsin Department of Transportation Unified Planning Work Program Handbook](#).

The work program implements *Beyond Coulee Vision 2040*, the metropolitan transportation plan (MTP) for the La Crosse and La Crescent area, adopted by the LAPC in September 2020 in accordance with Fixing America's Surface Transportation (FAST) Act, which was signed on December 4, 2015.

## MPO Resolution

Resolution 17-2022 approving the 2023 Planning Work Program is included in [Appendix A](#).

## Self-Certification

Self-certification of the metropolitan planning process in accordance with 23 CFR 450.334(a) is included in the resolution adopting the Planning Work Program. The LAPC certifies that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:

- **23 U.S.C. 134 and 49 U.S.C. 5303.** The current documentation and approvals include:

Transportation Plan	<a href="#">Beyond Coulee Vision 2040: A performance-based approach to moving people and goods</a> ; adopted September 16, 2020
Transportation Improvement Program (TIP)	<a href="#">2022-2025 LAPC Transportation Improvement Program</a> , approved on November 10, 2021
Planning Work Program (PWP)	<a href="#">2022 LAPC Planning Work Program</a> , approved on November 17, 2021
Public Participation Plan	<a href="#">Public Participation Plan for the La Crosse Area Planning Committee</a> approved on September 21, 2022
MPO Cooperative Agreements	<a href="#">WisDOT/LAPC/MTU</a> , May 8, 2017; <a href="#">MOU between MnDOT/LAPC/MTU, October 12, 2022</a> ; <a href="#">Intermunicipal Agreement for Metropolitan Planning Organization</a> , approved September 15, 2021
<a href="#">Metropolitan Planning Area Boundary</a>	Approved by the LAPC and MnDOT on March 20, 2013; approved by WisDOT on July 30, 2013

- **Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21.** The LAPC complies with this requirement through the policies identified in the [Title VI Non-Discrimination Program and Limited-English Proficiency Plan](#) as approved on November 18, 2020.
- **49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity.** The LAPC complies with this requirement through the policies identified in the [Title VI Non-Discrimination Program and Limited-English Proficiency Plan](#) as approved on November 18, 2020 and in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022.
- **Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT-funded projects.** The LAPC will follow the WisDOT's federally approved DBE program when soliciting contractors to complete projects using federal planning funds.
- **23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts.** This requirement does not directly apply to the LAPC because we are not involved in federal or federal-aid highway construction contracts. The LAPC does operate under La Crosse County's *Equal Opportunity in Employment and Service Delivery*.
- **The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022. The policies and procedures are posted on our website at [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo) and in our office at 212 6<sup>th</sup> St N, Room 2300, La Crosse County Administrative Center, La Crosse, WI 54601.
- **The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022 and through La Crosse County's policy of *Equal Opportunity in Employment and Service Delivery*.
- **Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022 and through La Crosse County's policy of *Equal Opportunity in Employment and Service Delivery*.
- **Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022. The policies and procedures are posted on our website at [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo) and in our office at 212 6<sup>th</sup> St N, Room 2300, La Crosse County Administrative Center, La Crosse, WI 54601.

## Operational Procedures and Bylaws

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The following agreements that govern the operation of the LAPC are available on the main page of our website at [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo):



- [Cooperative Agreement for Continuing Transportation Planning for the La Crosse, Wisconsin Metropolitan Area \(WisDOT / LAPC / MTU, 2017\)](#)
- [Intermunicipal Agreement for Metropolitan Planning Organization](#) (MN and WI municipalities, LAPC, 2021)
- [Memorandum of Understanding between MnDOT, LAPC and MTU](#) (2022)
- Bylaws of the La Crosse Area Planning Committee (Municipalities, 2021)
- Title VI Non-Discrimination Agreement (LAPC and WisDOT, 2020) is in Appendix B of the [Title VI Non-Discrimination Program and Limited-English Proficiency Plan](#), November 18, 2020.

## MPO Committees and Membership

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### La Crosse Area Planning Committee Policy Board

<b>Linda Seidel, Chair</b> Chair, Town of Medary	<b>Patrick Barlow, Vice Chair</b> President, Village of Holmen	<b>Stan Hauser</b> Chair, Town of Onalaska
<b>Mitch Reynolds</b> Mayor, City of La Crosse	<b>Timothy L. Candahl</b> Chair, Town of Shelby	<b>Bob Stupi</b> Chair, Town of Holland
<b>Kim Smith</b> Mayor, City of Onalaska	<b>Scott Schumacher</b> President, Village of West Salem	<b>Monica Kruse</b> Chair, La Crosse County Board
<b>Mike Poellinger</b> Mayor, City of La Crescent	<b>Joshua Johnson</b> Chair, Town of Campbell	

In addition to the Policy Board, the LAPC has two technical committees: The Technical Advisory Committee (TAC) and the Committee on Transit and Active Transportation (CTAT).

The TAC advises the LAPC on technical aspects of transportation planning. The TAC is the primary review group for most proposals brought before the LAPC and makes recommendations on roadway, freight, and Surface Transportation Program-Urban (STP-U) projects and programs. The CTAT advises the LAPC on a wide range of transit, bicycle, and pedestrian programs and issues, including the Transportation Alternatives Program (TAP).

Membership, representatives, structure, purpose, officers and voting procedures of the technical committees can be found on the “Bylaws and Agreements” page of the LAPC website.

Please see [Appendix B](#) for the schedule of meeting times for LAPC committees.

## MPO Staff and Contractors

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Staff responsible for the implementation of the work program are Peter Fletcher, Executive Director, and Jackie Eastwood, Transportation Planner. A new transportation planner will be hired to assist with major updates resulting from the 2020 Decennial Census, planning activities to develop the 2025 MTP, and other functions deemed necessary. Staff will work 100% of their time on MPO work activities as detailed later in this document.

The LAPC does not anticipate contracting with outside agencies in 2023.

## MPO Planning Area

Figure 1 illustrates the LAPC metropolitan planning area (MPA) and the adjusted urbanized area.

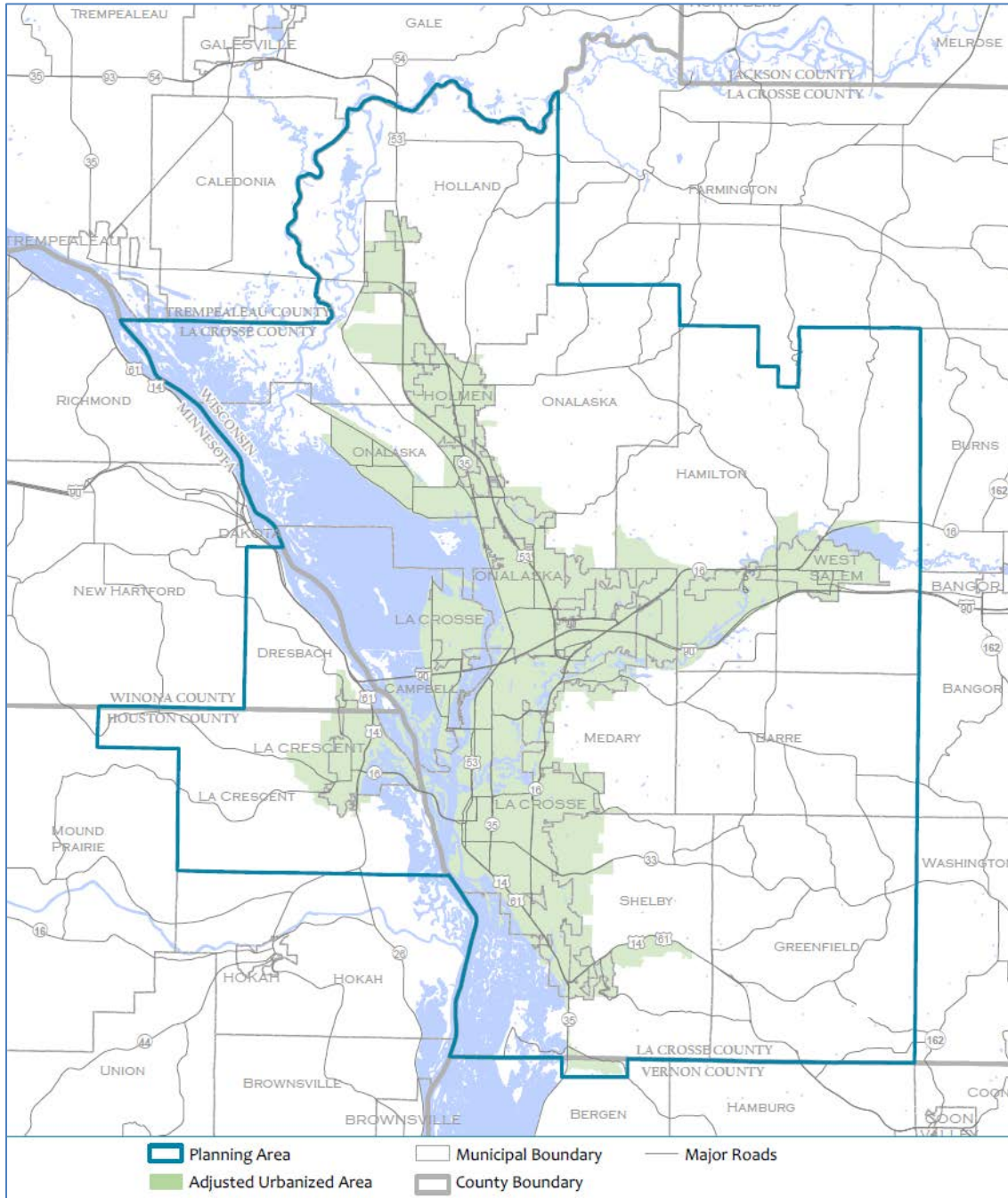


Figure 1: LAPC Metropolitan planning area and adjusted urbanized area.

## Planning Priorities and Planning Factors

In general, the scope of the planning process will consider projects and strategies that will:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

The planning factors are addressed in the LAPC work program elements as shown in Table 1:

Table 1: Work Program Elements Emphasis Areas

WORK PROGRAM ELEMENT	PLANNING FACTOR									
	1	2	3	4	5	6	7	8	9	10
<b>100 Program Support and Administration</b>										
Program Support										
Planning Work Program	X	X	X	X	X	X	X	X	X	X
Training and Travel	X	X	X	X	X	X	X	X	X	X
Program Expenses										
<b>200 Long Range Planning</b>										
Metropolitan Transportation Plan Implementation	X	X	X	X	X	X	X	X	X	X
Public Participation Process and Outreach		X		X	X	X				
Transportation Planning Database	X	X	X	X	X	X	X	X	X	X
Environmental Justice		X		X		X			X	X
Travel Forecasting Model				X			X		X	X
<b>300 Short Range Planning</b>										
Transportation Studies and Projects	X	X	X	X	X	X	X	X	X	X
Modal Planning	X	X	X	X	X	X	X	X	X	X
Technical Assistance		X	X	X		X	X		X	X
<b>400 Transportation Improvement Program</b>										
Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
Minnesota ATP	X	X	X	X	X	X	X	X	X	X
<b>500 Local Studies Federal Share</b>										
Local Studies Federal Share		X	X	X	X	X	X			X

The planning emphasis areas developed by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) in 2015 will continue to be planning priorities in 2023:

- **Transition to Performance-based Planning and Programming.** This emphasis area includes using transportation performance measures, setting targets, reporting performance, and programming transportation investments directed toward the achievement of transportation system performance outcomes. Because the LAPC has agreed to support the Minnesota and Wisconsin Departments of Transportation (DOTs) performance targets, work activities involve coordinating and collaborating with our DOTs, FHWA, FTA, and transit providers.

The LAPC Transportation Improvement Program reports the Federal performance measures, the performance measure targets, and the anticipated effect of the TIP toward achieving those targets. The Metropolitan Transportation Plan (MTP) includes a system performance report that evaluates the condition and performance of the transportation system with respect to the performance targets and discusses the progress achieved by the LAPC in meeting the targets.

- **Regional Models of Cooperation.** The goal of this emphasis area is to ensure a regional approach to transportation planning by promoting cooperation and coordination between/among local, state, and federal agencies.
- **Ladders of Opportunity.** This last emphasis area concentrates on identifying transportation connectivity gaps in accessing essential services like employment, health care, education, and recreation.

Additional emphasis areas were developed in 2021 and are addressed under the work program elements:

- **Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future.** The goal of this emphasis area is to ensure that transportation plans and infrastructure investments help achieve national greenhouse gas reduction goals.
- **Equity and Justice40 in Transportation Planning.** The goal of this emphasis area is to advance racial equity and support for underserved and disadvantaged communities.
- **Complete Streets.** The goals here are to review current policies, rules, and procedures to determine their impact on safety for all road users and to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment.
- **Public Involvement.** The desire of this emphasis area is to increase meaningful public involvement by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices.
- **Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination.** The purpose of this emphasis area is to ensure coordination with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities.
- **Federal Land Management Agency (FLMA) Coordination.** This emphasis area is like the one above only its concerns are related to access routes and other public roads and transportation services that connect to Federal lands.
- **Planning and Environment Linkages (PEL).** The use of PEL is a collaborative and integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process.

- **Data in Transportation Planning.** This emphasis area involves incorporating data sharing and consideration into the transportation planning process. Developing and advancing data sharing principles allows for efficient use of resources and improved policy and decision making.

## Summary of 2022 Accomplishments

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- Collaborated with State DOTs and transit agencies on performance measures, targets, and plans.
- Participated in the Area Transportation Partnership (ATP), the Great River Rail Commission, and DOT/MPO/RPC directors' meetings.
- Completed the [2023-2026 TIP](#) and [2023 PWP](#) documents. Created a TIP projects web map to complement the 2023-2026 TIP.
- Updated the [Public Participation Plan](#).
- Processed six TIP amendments and one administrative modification.
- Created a [2022-2025 TIP Projects web map](#) that was updated with draft projects as amendments were up for public comment and approved.
- Created modal and performance monitoring [web maps](#) for better visualization of transportation facilities and conditions.
- Served on the steering committees for the city of La Crosse Climate Action Plan (CAP) and the SE MN Local Human Service Transportation Coordination Plan.
- Continued to coordinate with traffic forecasting staff at WisDOT on data inputs for future update of travel model.
- Provided technical support to La Crosse County for SMRT planning and with the update of the County comprehensive plan.
- Continued working with WisDOT, MnDOT, and other partners on the TCMC.
- Continued coordinating with WisDOT, the Mississippi River Parkway Commission, and the City of La Crosse to align the Mississippi River Trail (MRT) along the Regional Route 1 through South La Crosse.
- Continued to update existing and gather new data for transportation planning purposes.
- Managed the LAPC Local Studies Program.
- Analyzed and updated underserved populations for [web maps](#) and the [2023-2026 Transportation Improvement Program](#).
- Conducted all LAPC Policy Board and advisory committee meetings at locations accessible to persons with disabilities and served by public transportation. Hybrid meetings (in-person and virtual) continued to be offered. To maintain accessibility, special accommodations were considered if requested.
- Provided notice of LAPC Policy Board and advisory committees in accessible formats at least one week prior to a meeting's convening to address requests for special accommodations.
- Began coordinating with La Crosse County GIS Coordinator to shift web maps from the County gallery to an LAPC gallery.
- Participated in Bluffland Coalition, Wisconsin Mississippi River Parkway, Mississippi River Regional Planning Commission, Highway Safety Commission, ATP, La Crosse Bicycle and Pedestrian Advisory Committee meetings.

- Continued updating the website, which included developing a web mapping page with links to TIP, transit, and performance web maps.
- Participated (advisory committee member) in the MnDOT District 6 freight study planning process.
- Provided technical assistance to La Crosse County with updating their comprehensive plan.
- Facilitated discussion with LAPC Policy Board regarding development of local performance targets.
- Utilized county social media platforms for short-range planning activities.

## 2022 Title VI, EJ, and ADA Accomplishments

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- Analyzed and updated underserved populations for [web maps](#) and the [2023-2026 Transportation Improvement Program](#).
- Updated the website with updated Title VI and ADA notices of non-discrimination and grievance procedures in Hmong and Spanish.
- Conducted all LAPC Policy Board and advisory committee meetings at locations accessible to persons with disabilities and served by public transportation. Provided the ability for the public to virtually join or monitor meeting.
- Provided notice of LAPC Policy Board and advisory committees in accessible formats at least one week prior to a meeting's convening to address requests for special accommodations.

## Status of Current Work Program Activities

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All but three activities are anticipated to be completed by year's end. The three activities that will not be completed include:

1. **The land use update.** The update was suspended because of the poor quality in employment data and continuing coordination with the WisDOT traffic forecasting section. The process and demographic inputs for updating the model are still under consideration and review.
2. **Participation in the AARP Thriving. Livable. La Crosse. steering committee.** Participation was suspended early in the year because the activities being worked on were not transportation related. The project was to be completed within two years (2021-2022) but has floundered.
3. **Researching a project scope evaluating infrastructure needs (charging stations/nodes, coordination with DOT "alternative fuel corridors," etc.) of electric vehicles in the planning area.** Staff have facilitated discussions with La Crosse County and the Mississippi River Regional Planning Commission on an "EV Readiness Plan" to address electric vehicle infrastructure in the MPO planning area and region. Initial background information on EV infrastructure/readiness has been collected. With the passing of BIL in late 2021, new programs addressing EV infrastructure/EV planning have begun to be released and it was prudent to evaluate the programs and/or future requirements as well as possible funding options prior to pursuing the development an EV Readiness Plan.

# Program Elements

## Introduction

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The following sections provide detail for the 2023 planning work program elements. Please see [Appendix C](#) for the 2023 PWP Budget and Elements Detail for the more detail on funding sources, staff costs, and hours and schedules, and [Appendix D](#) for the LAPC Indirect Cost Allocation Plan.

### Staff Time Allocation

At the discretion of the Policy Board and as approved by the annual work program, the time the Executive Director devotes to MPO activities may be reduced to perform activities not directly related to transportation planning. It is anticipated that 100% of the Director's time in 2023 will be devoted to MPO activities.

Director: 100% MPO (2,080 hours).

Transportation Planner 1: 100% MPO (2,080 hours).

Transportation Planner 2: 100% MPO (1,760 hours).

## 100 Program Support and Administration

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2023 Staff Hours: 1,572 2023 Budget: \$122,195

### Objective

Program Support and Administration activities include the coordination of technical committee and policy board meetings, staff training and travel, preparing the following year's work program and quarterly accounting. Also included are program expenses<sup>1</sup> (office supplies, printing and mailing, indirect costs, vacation, and holiday time, etc.) that support the operation of the office and compensation of staff.

### Previous Work

These activities have remained relatively constant since the LAPC started back in 1972.

### 2023 Work Goals

#### New for 2023

- Hire transportation planner to assist with new projects and train as replacement for existing transportation planner.
- Update Title VI Plan.

#### Ongoing

- Continue administrating and disseminating information about BIL programs.
- Coordinate TAC, CTAT, and Policy Board meetings.
- Prepare the PWP, quarterly accounting, billing for local dues, and budget (coordinated with La Crosse County).
- Prepare resolutions supporting State performance targets, adopting MPO plans and programs, and supporting local and regional transportation plans and projects.

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<sup>1</sup> Program expenses are in compliance with 23 CFR 420.113 and 2 CFR 200.

- Participate in meetings with FHWA, DOT, RPCs, and other agencies. This includes travel to MPO Directors' meetings (when applicable), training, ATP meetings, technical committee meetings and other activities. Minnesota DOT (MnDOT) requires that \$3,000 of planning funds be used for training.

## Process

LAPC staff continues to update and add content to the LAPC website, which was launched in the first quarter of 2021. Meetings will continue to utilize meeting formats that allow for in-person and virtual participation.

Ongoing activities include those that contribute to the operation of the LAPC as an organization.

## 200 Long-Range Transportation Planning

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2023 Staff Hours: 2,420

2023 Budget: \$111,505

### Objective

The Long-Range Transportation Planning element includes activities that develop, implement, and provide necessary support data for the Metropolitan Transportation Plan (MTP). It also promotes education and outreach to the general public through activities outlined in the Public Participation Plan.

### Previous Work

Recent plans completed include the [MTP](#) (2020) and the [Public Participation Plan](#) (2022).

### 2023 Work Goals

#### New for 2023

- Verify new employment data obtained from WisDOT Travel Forecasting Section.
- Review and adjust 2020 Census-designated urbanized area boundary as coordinated with WisDOT schedule.
- Update functional classification of roads based on adjustment of urbanized area boundary and as coordinated with WisDOT.
- Adjust planning area boundary if needed.
- Update National Highway System in planning area resulting from the removal of State Major project.
- Begin update process of 2025 MTP.
- Develop a comprehensive list of stakeholders, including representatives of affordable housing organizations, for participation in the MTP update process.

#### Continuing

- Work with DOTs and transit agencies to set targets for Federal performance measures.
- Work with WisDOT and consultant on travel model and its inputs for distribution of population and housing. Scenario development that includes population and housing components may begin in 2023.
- Enhance the display and interactivity for web-based annual performance reporting.
- Conduct meetings and/or outreach (brochures, email newsletters/updates, etc.) with LAPC community member boards, councils, planning committees to aid in incorporating MTP goals and policies in local planning documents.
- Engage in active outreach to LAPC member and non-member planning area communities.



- Explore ArcGIS Insights for analysis and visualizations.
- Develop web maps and data visualization tools for the LAPC website.
- Improve the LAPC website for public education and input.
- Serve as a member of the Highway Safety Commission.

### Ongoing

- Planning Emphasis Areas.
- Post annual performance measures to website.
- Support activities that implement LAPC planning and policy plans and studies.
- Work with DOTs on development and implementation of statewide transportation plans.
- Analyze MTU AVL data for performance and customer service measures.
- Update existing and gather new data for transportation planning purposes.
- Update sustainability indicators for La Crosse County.
- Coordinate regional TSMO activities with DOTs and municipalities.
- Support IT initiatives developed by MnDOT and WisDOT.
- Work with La Crosse County IT for staff maintenance of the LAPC website for public outreach and information.

### Process

In 2023, major activities anticipated include beginning the update process for several mapping products based on the 2020 Decennial Census delineation of the urbanized area boundary, beginning the update process for the 2025 MTP (major update), continuing to work with WisDOT and consultants on the travel model and its data inputs, and continuing to reach out to LAPC member community boards, councils, and planning committees to aid in incorporating MTP goals and policies in local planning documents. Web mapping for public information and outreach will continue to evolve.

## 300 Short-Range and Multimodal Transportation Planning

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2023 Staff Hours: 1,628

2023 Budget: \$77,650

### Objective

Short-Range and Multimodal Transportation Planning includes activities that improve the safety, efficiency, and service of the transportation system in the short term, typically within the next 10 years, including transit and other multimodal planning activities. All short-range planning activities implement and are consistent with the goals, policies, and objectives of the MTP. Technical assistance to our member communities and to our planning partners falls under this category.

### Previous Work

Recent work included providing oversight and technical support toward the development of a regional transit development plan (2021), participating on the steering committees for the La Crosse Climate Action Plan and SE Minnesota Local Human Services-Transit Coordination Plan, and providing technical assistance with grant applications.

## 2023 Work Goals

### New for 2023

- Assist local units of government in preparation of Transportation Alternative Program (TAP) and new BIL funding program applications.
- Allocate 2.5% of work program funds as required by the Bipartisan Infrastructure Law (BIL) to Complete Streets planning and activities.
- Initiate development of a Vision Zero comprehensive safety action plan for the planning area.

### Continuing

- Work with our Committee on Transit and Active Transportation (CTAT) and affected communities to plan for additional regional bicycle routes.
- Work with La Crosse County, MRRPC, and local units of government on an “EV Readiness Plan” to address electric vehicle infrastructure in the MPO planning area and region consistent with state/federal criteria.
- Assist transit providers with implementing strategies/recommendations identified in the regional transit development plan.
- Assist communities in integrating TDM best practices into local comprehensive plans and/or policies.
- Work with La Crosse County on the SMRT service, marketing plan implementation, and with the transition to electric buses.
- Serve on the Minnesota Great River Rail Commission.
- Serve on the Blufflands Coalition Committee.
- Assist with TCMC planning and serve on TCMC technical committees.

### Ongoing

- Planning emphasis areas.
- Assist LAPC agency partners and member communities with grant applications when needed.
- Participate on advisory committees for transportation projects when needed.
- Work with the La Crosse Municipal Transit Utility, La Crosse County, and the city of Onalaska to improve transit service in the area.
- Work with lead agencies on transportation studies and projects.
- Promote bicycle, pedestrian, and transit accommodations in area construction projects.
- Provide technical assistance to partner agencies and member communities when needed.

## Process

A regional transit development plan was completed in 2021 for public transit providers serving the LAPC planning area. Staff will assist transit providers in implementing plan recommendations. We will also continue to coordinate with our agency partners and provide technical assistance to our member communities and transit providers as needed. Staff will continue serving on the Minnesota Great River Rail Commission, the Blufflands Coalition Committee and additional transportation committee/commissions as requested.

## 400 Transportation Improvement Program

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2023 Staff Hours: 300

2023 Budget: \$14,144

### Objective

This element ensures that the Transportation Improvement Program (TIP) is updated on an annual basis. The TIP is a four-year listing of transportation projects in the area that will be funded with federal and state dollars. This element also includes participation in the MnDOT District 6 Area Transportation Partnership (ATP).

### Previous Work

The 2023-2026 TIP document and projects list are developed annually. TIP amendments and administrative modifications are processed when necessary.

### 2023 Work Goals

#### Ongoing

- Planning emphasis areas.
- Performance monitoring and investment linkage.
- Publish TIP notices as needed for TIP amendments and for the annual TIP document.
- Maintain TIP project information on website
- Review existing and incorporate new projects.
- Complete a TIP environmental justice analysis.
- Prepare a 4-year TIP document including financial plan.
- Prepare the annual list of obligated projects.
- Serve on the MnDOT District 6 Area Transportation Partnership.
- Manage STP-U, CRP, and TAP processes in coordination with WisDOT.

### Process

The TIP document is updated annually. This update includes public notice of the process, solicitation, and reviews of changes to planned and ongoing projects, preparation of an updated project list, and preparation of a final TIP document. The TIP includes a fiscally constrained financial plan documenting the availability of funds for planned projects. The TIP is also required to include a discussion of the anticipated effect of the TIP toward achieving the performance-measure targets and link the area investment priorities to those targets. The TIP coordination and approval process provides the opportunity to ensure projects and strategies are consistent with the MTP as well as between transportation improvements and local housing, planned growth, and economic development patterns.

The LAPC Executive Director is a designated voting member of the MnDOT District 6 Area Transportation Partnership (ATP). The ATP is responsible for district-wide decisions on federal and state transportation funding and policies. This activity includes participation by the Director at monthly meetings, review of supporting materials, review of Transportation Alternatives Program (TAP) projects, and membership on sub-committees as required.

## 500 Consultant Studies Funding

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2023 Staff Hours: 0

2023 Budget: \$34,124

### Objective

This element accounts for the LAPC studies funded by federal planning funds and local dues. Funding is made available to local units of government in the planning area to assist in transportation/land use related studies.

### Previous Work

Past projects completed through Consultant Studies include *Coulee Vision 2050*, *Bicycle Impact Analysis for the City of La Crosse*, Regional Transit Development Plan (2021) and the Town of Holland Bike and Pedestrian Plan (2022).

### 2023 Work Goals

New for 2023

- The City of La Crescent will utilize “Consultant Studies Funding” to contract services for the development of the Walnut Street Corridor Plan.

### Process

Local studies are funded from a combination of federal planning funds and annual local dues, and the budgeted reserve fund.

In 2023 the City of La Crescent will contract with a planning consultant to develop the Walnut Street Corridor Plan for the City. The corridor plan will be prepared through a public process engaging residents and property owners in the planning of a complete street connection, including options to provide for safe driving, transit, truck route, parking, walking and biking in the corridor while balancing the needs of all stakeholders.

# Appendix A: Resolution Approving the Work Program

## Resolution Approving the 2023 Work Program

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La Crosse Area Planning Committee

RESOLUTION 17-2022

APPROVING THE

*2023 Planning Work Program for the La Crosse Area Planning Committee*

**WHEREAS**, the U. S. Department of Transportation regulations require the development and annual approval of a Planning Work Program (PWP) for the metropolitan planning area by the Metropolitan Planning Organization (MPO); and

**WHEREAS**, the La Crosse Area Planning Committee (LAPC) was created as the MPO for the La Crosse and La Crescent Metropolitan Planning Area through an Intermunicipal Agreement approved by all local units of government located within the La Crosse Planning Area as the metropolitan planning body responsible for performing transportation planning; and

**WHEREAS**, the LAPC is recognized by the Governors of Minnesota and Wisconsin as the transportation planning policy body for the La Crosse and La Crescent Planning Area; and

**WHEREAS**, the LAPC certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of § 450.336 of Title 23:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. In non-attainment and maintenance areas, Sections 174 and 176 (c) and (d) of the Clean Air Act as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 1101(b) of the FAST Act (pub. L. 114-357) and 49 CFR Part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;

7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR Parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

**NOW, THEREFORE, BE IT RESOLVED:** that the LAPC approves the *2023 Planning Work Program for the La Crosse Area Planning Committee* as being consistent with metropolitan plans and policies; and


**BE IT RESOLVED:** that the LAPC policy board authorizes the staff of the LAPC to make minor changes in order to address the concerns of the FTA, FHWA, MnDOT, and WisDOT.

**BE IT FURTHER RESOLVED:** that the Chair and Director are authorized to execute all agreements, contracts, and amendments relating to the funding of the Planning Work Program.

**BE IT FURTHER RESOLVED:** that the LAPC commits to providing the local match required for planned projects and programs.

**LA CROSSE AREA PLANNING COMMITTEE**

  
\_\_\_\_\_  
Linda Seidel, Chair

  
\_\_\_\_\_  
Peter Fletcher, Executive Director

**Dated: November 16, 2022**

# Appendix B: LAPC Meeting Times and Locations

## LAPC Committee Meeting Times and Locations

Table 3 summarizes the tentative schedules for important meetings that support the planning functions at the LAPC and ensure coordination between the MPO and State and local agencies.

Table 2: Anticipated Schedules and Locations for Important Coordination Meetings

Meeting	Date/Time	Location
Policy Board	4:30 p.m. on 3 <sup>rd</sup> Wednesday of odd* months or as business dictates	La Crosse County Administrative Center
Technical Advisory Committee	2:30 p.m. on 2 <sup>nd</sup> Wednesday of odd months or as business dictates	La Crosse County Administrative Center
Committee on Transit and Active Transportation	3:00 p.m. on 2 <sup>nd</sup> Thursday of odd months or as business dictates	La Crosse County Administrative Center
Mid-year Review	May/June 2023	TEAMS/conference call
Annual Work Program	September/October 2023	TEAMS/conference call
Quarterly WisDOT-MPO-RPC Directors' meetings	4 <sup>th</sup> Tuesday of January, April, July, October 2023	Hill Farms, Madison, WI; TEAMS/conference call
MnDOT MPO Directors' meetings	February, May, November 2023	Location TBD; TEAMS/conference call
Area Transportation Partnership	9:00 a.m. on 2 <sup>nd</sup> Friday of month or as business dictates	MnDOT, Rochester, MN; Remote/conference call

\*January, March, May, July, September, November.

The LAPC, TAC, and CTAT generally meet in Rooms 1700 or 1107 of the La Crosse County Administrative Center at 212 6<sup>th</sup> St N, La Crosse. This location is accessible by public transit and is ADA accessible. Meetings conducted provide a virtual option via TEAMS to encourage more accessibility and opportunities for the public to attend meetings.

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# Appendix C: 2023 PWP Budget and Elements Detail

## 2023 Planning Work Program Budget

Funding Source	Funds 2023	Allocation of Funds (2023)				
		100	200	300	400	500
		Program Support	Long Range Planning	Short Range Planning	TIP Development	Local Studies / Budgeted Reserves
<b>LAPC Revenue</b>						
Minnesota Federal Grant Funds	\$45,141.00	\$16,946.57	\$15,464.00	\$10,768.89	\$1,961.54	
Wisconsin Federal Grant Funds	240,581.00	80,069.03	73,064.19	50,880.74	9,267.85	27,299.20
Minnesota State Funds	11,000.00	4,129.56	3,768.28	2,624.17	477.99	
Local Match for Minnesota Funds	2,750.00	1,032.39	942.07	656.04	119.50	
Wisconsin State Funds	11,181.00	3,721.22	3,395.67	2,364.69	430.72	1,268.70
Local Match for Wisconsin Funds	48,965.00	16,296.32	14,870.64	10,355.67	1,886.27	5,556.10
Local Share Balance (\$51,715.00)	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00
	<b>\$359,618.00</b>	<b>\$122,195.09</b>	<b>\$111,504.84</b>	<b>\$77,650.21</b>	<b>\$14,143.86</b>	<b>\$34,124.00</b>
% of Total Funds		34.0%	31.0%	21.6%	3.9%	9.5%
<b>LAPC Expenses</b>	<b>2023</b>					
<b>Salaries and Fringe</b>						
Director Salary + Fringe	\$123,629.00	\$47,549.62	\$34,057.41	\$36,375.46	\$5,646.52	
Planner 1 Salary + Fringe	89,685.00	18,109.47	53,379.82	13,452.75	4,742.96	
Planner 2 Salary + Fringe*	69,555.00	13,911.00	24,067.61	27,822.00	3,754.39	
<b>Total:</b>	<b>\$282,869.00</b>	<b>\$79,570.09</b>	<b>\$111,504.84</b>	<b>\$77,650.21</b>	<b>\$14,143.86</b>	
<b>Program Expenses</b>						
Office Supplies	1,500.00	1,500.00				
Indirect Costs	16,000.00	16,000.00				
Unemployment & retirees indirect	0.00	0.00				
Duplicating/Printing	650.00	650.00				
Postage (Internal)	50.00	50.00				
Telephone	275.00	275.00				
Cell Phone	1,000.00	1,000.00				
Meals	200.00	200.00				
Lodging	400.00	400.00				
Mileage	1,200.00	1,200.00				
Parking	100.00	100.00				
Public Notice	350.00	350.00				
Publications Costs	0.00	0.00				
Conferences	1,000.00	1,000.00				
Dues	7,000.00	7,000.00				
Software Licenses	6,400.00	6,400.00				
Computers/monitors	5,000.00	5,000.00				
Training	1,500.00	1,500.00				
<b>Total:</b>	<b>\$42,625.00</b>	<b>\$42,625.00</b>				
	\$325,494.00	\$122,195.09	\$111,504.84	\$77,650.21	\$14,143.86	
<b>% OF INTERNAL EXPENSES</b>		37.5%	34.3%	23.9%	4.3%	
<b>Consultant Costs</b>						
64056 Local Studies	\$34,124.00					\$34,124.00
<b>To/From Reserves</b>						
99913 To Reserves	\$0.00					\$0.00
	\$34,124.00					\$34,124.00
	<b>\$359,618.00</b>	<b>\$122,195.09</b>	<b>\$111,504.84</b>	<b>\$77,650.21</b>	<b>\$14,143.86</b>	<b>\$34,124.00</b>
	<b>100.0%</b>	<b>34.0%</b>	<b>31.0%</b>	<b>21.6%</b>	<b>3.9%</b>	<b>9.5%</b>

## 2023 Local Share Dues

The Table illustrates local share dues required to provide matching funds for the MPO planning grant.

UNIT OF GOVERNMENT	Equalized Values for 2023 Dues		LOCAL SHARE
	Equalized Value, 2021	Percent of Total Value	
Town of Campbell	408,376,500	3.58%	\$1,851.02
Town of Medary	213,546,300	1.87%	967.93
Town of Holland	505,260,500	4.43%	2,290.16
Town of Shelby	530,126,700	4.65%	2,402.87
Town of Onalaska	741,235,200	6.50%	3,359.74
City of La Crescent	455,768,600	3.99%	2,065.83
City of La Crosse	4,672,574,900	40.95%	21,179.03
City of Onalaska	2,408,452,900	21.11%	10,916.61
Village of Holmen	959,151,200	8.41%	4,347.47
Village of West Salem	515,012,500	4.51%	2,334.36
<b>TOTAL - LAPC</b>	<b>\$11,409,505,300</b>	<b>100.00%</b>	<b>\$51,715.00</b>

## 2023 Program Elements Detail

	100 Program Support and Administration	Budget	Director (Hours)	Timeframe Quarter(s)	Planner 1 (Hours)	Planner 2 (Hours)
		\$122,195	800		420	352
Program support	Prepare resolutions of support of state performance targets	\$49,734	590	1,2	210	142
	Coordinate technical committee and Policy Board meetings			1,2,3,4		
	Prepare PWP and quarterly accounting			1,2,3,4		
	Calculate and bill for local dues			1,2		
	Prepare the 2024 budget			2,3		
	Staff training and travel for agency meetings			1,2,3,4		
	Update Title VI Plan			1,2,3,4		
	Continue administrating and disseminating BIL information			1,2,3,4		
	Maintain the LAPC website			1,2,3,4		
Program Expenses	Program expenses. (See budget for details)	\$42,625				
	Vacation, Sick and Holiday Time	\$29,836	210		210	210

200 LONG-RANGE TRANSPORTATION PLANNING						
	200 Long-Range Plan Implementation	Budget \$111,505	Director (Hours) 573	Timeframe Quarter(s)	Planner 1 (Hours) 1,238	Planner 2 (Hours) 609
Planning Emphasis Areas	Performance-based Planning and Programming	\$18,546	173	1,2,3,4	100	100
	Regional Models of Cooperation			1,2,3,4		
	Ladders of Opportunity			1,2,3,4		
	Tackling the Climate Crisis			1,2,3,4		
	Equity and Justice40			1,2,3,4		
	Complete Streets			1,2,3,4		
	Public Involvement			1,2,3,4		
	STRAHNET/FLMA Coordination			1,2,3,4		
	PEL			1,2,3,4		
Data			1,2,3,4			
MTP Implementa tion	Conduct meetings with LAPC community boards, councils, planning committees to incorporate MTP goals	\$92,958	400	1,2,3,4	1,138	509
	Continue web-based annual performance reporting			1,2,3		
	Review and adjust 2020 Census-designated urbanized area			2,3		
	Work with DOTs on development of statewide plans			1,2,3,4		
	Update functional classification of roads as based on 2020 Census IIA			4		
	Update MPA boundary if needed as based on 2020 Census IIA			1,2		
	Verify Woode's & Poole (WisDOT) employment data			1,2		
	Continue ArcGIS online mapping			1,2,3,4		
	Analyze MTU automatic vehicle location (AVL) data			1,2,3,4		
	Coordinate with DOTs on state transportation plans			1,2,3,4		
	Engage in active outreach to planning area communities			1,2,3,4		
	Continue website information and outreach improvements			1,2,3,4		
	Begin update of 2025 MTP			3,4		
	Support DOT IT initiatives			1,2,3,4		
	Coordinate with WisDOT on the update of the travel model			1,2,3,4		
	Update sustainability indicators for La Crosse County			1		
	Update data in the Transportation Planning Database			1,2,3,4		
Coordinate regional TSMO activities with DOTs and municipalities			1,2,3,4			
	<b>300 Short-Range and Multimodal Planning</b>	<b>Budget</b> <b>\$77,650</b>	<b>Director</b> <b>(Hours)</b> <b>612</b>	<b>Timeframe</b> <b>Quarter(s)</b>	<b>Planner 1</b> <b>(Hours)</b> <b>312</b>	<b>Planner 2</b> <b>(Hours)</b> <b>704</b>
Transportation Studies and Projects	Manage local studies program	\$18,165	250	1,4	40	40
	Initiate work on an "EV Readiness" plan consistent with state/federal requirements.			2,3,4		
	Participate on study and project advisory committees.			1,2,3,4		
	Work with lead agencies on studies and projects			1,2,3,4		
Modal Planning and Technical Assistance	Work with transit agencies to improve transit service	\$25,896	290	1,2,3,4	100	110
	Provide GIS assistance and custom map making			1,2,3,4		
	Continue participating on the MN Great River Rail Commission			1,2,3,4		
	Continue supporting TCMC activities/implementation			1,2,3,4		
	Assist MTU with transit planning			1,2,3,4		
	Assist La Crosse County with S.M.R.T service planning			1,2,3,4		
Assist agency partners with grant applications if needed			1,2,3,4			
Complete Streets activities (2.5% of \$\$)	Assist communities with Complete Streets activities	\$33,590	72	1,2,3,4	172	554
	Develop a Vision Zero comprehensive safety action plan			1,2,3,4		
	Promote bicycle and pedestrian accommodations			1,2,3,4		
	Continue to plan for additional regional bicycle routes			1,2,3,4		

<b>400 Transportation Improvement Program</b>		<b>Budget</b>	<b>Director (Hours)</b>	<b>Timeframe Quarter(s)</b>	<b>Planner 1 (Hours)</b>	<b>Planner 2 (Hours)</b>
		<b>\$14,144</b>	<b>95</b>		<b>110</b>	<b>95</b>
Transportation Improvement Program	Monitor performance of projects and link to investments	\$14,144	95	2	110	95
	Provide public notice of TIP update & amendments			1,2,3,4		
	Maintain TIP project information on website			1,2,3,4		
	Process TIP amendments and administrative modifications as needed			1,2,3,4		
	Complete TIP environmental justice analysis			3		
	Prepare 4 year TIP document including financial plan			2,3,4		
	Serve on MnDOT District 6 Area Transportation Partnership			1,2,3,4		
<b>500 Consultant Studies Funding</b>		<b>Budget</b>	<b>Director (Hours)</b>	<b>Timeframe Quarter(s)</b>	<b>Planner 1 (Hours)</b>	<b>Planner 2 (Hours)</b>
		<b>\$34,124</b>	<b>0</b>		<b>0</b>	<b>0</b>
Consultant Studies	TBD	\$34,124		1,2,3,4		
<b>Total for 2023</b>		<b>\$359,618</b>	<b>2,080</b>		<b>2,080</b>	<b>1,760</b>

<b>2023 Unified Planning Work Program Budget (Mn UPWP Chart)</b>					
<b>UPWP Category</b>	<b>Project Title</b>	<b>Minnesota Federal Funding Amount</b>	<b>Wisconsin Federal Funding Amount</b>	<b>Local Funding Amount</b>	<b>Total Funding Amount</b>
100	Program Support	\$16,946.57	\$80,069.03	\$25,179.48	\$122,195.09
200	Long Range Planning	15,464.00	73,064.19	22,976.66	\$111,504.84
300	Short Range Planning	10,768.89	50,880.74	16,000.58	\$77,650.21
400	TIP Development	1,961.54	9,267.85	2,914.48	\$14,143.86
500	Local Studies		27,299.20	6,824.80	\$34,124.00
<b>Funding Totals</b>		<b>\$45,141.00</b>	<b>\$240,581.00</b>	<b>\$73,896.00</b>	<b>\$359,618.00</b>
<b>Source of Local Funds:</b>	Local "dues" from MPO member communities, budgeted reserves, and Minnesota and Wisconsin state planning grants.				

# Appendix D: Indirect Cost Allocation Plan

## Office Indirect Costs

Budgeted indirect costs are \$16,000 for 2023. These costs are billed by La Crosse County to partially cover indirect costs of central services departments.

The indirect costs are based on the La Crosse County *Central Services Cost Allocation Plan* based on 2021 financials. The indirect cost allocation plan is prepared in accordance with 2 CFR 200 Subpart E—Cost Principles as guidance for determination of cost allocation and basis selection. The Cost Allocation Plan Certification is shown below under, *Certificate of Cost Allocation Plan*. The Cost Allocation Plan is submitted to the US Department of Health & Human Services as the cognizant federal agency for La Crosse County.

The indirect cost allocation plan distributes the allowable costs of central serviced departments (such as the La Crosse County Finance Department) based on allowable allocation or distribution methodology depending on the nature of cost and benefit provided to its recipients (such as the LAPC staff office). For example, the Finance Department provides accounting, payroll and other financial services to all county departments, including the LAPC.

The indirect cost allocation plan includes a narrative describing the services provided by each central services department and the activities or functions provided to grantee departments benefitting from its services. All costs for each central services department are analyzed to determine if they are allowable for charging to grantee department and to which activity or function they will be allocated from. A detailed distribution showing the actual cost allocation basis is also presented for each function. For example, the Building Use allocation is based on the amount of square feet occupied by the LAPC office.

As shown in Table 3, office indirect costs for the LAPC office are calculated at \$36,864. The LAPC incurs an annual indirect charge of \$16,000. La Crosse County considers additional indirect costs (\$20,864) as an in-kind contribution. Indirect insurance costs include Workers' Compensation and General Liability.

Indirect costs are charged to federal, Wisconsin state and local funding sources. The costs are charged proportional to the billing period. The distribution of costs will depend upon the available federal and state balances when the indirect costs are charged. The maximum federal and state shares will be 80% and 5% respectively. The remaining 15% will be local funding.

Table 3: Central Services Cost Allocation Plan

Central Services Dept	LAPC Office Total Indirect Cost	In-Kind Contribution (La Crosse County)	LAPC Office Indirect Cost
Building depreciation	\$8,929	\$5,054	\$3,875
Special accounting	107	61	46
Facilities	4,853	2,640	2,026
Printing and Postage	4	2	2
Finance	1,195	676	519
Insurance	1,694	959	735
County Administrator	12,429	7,035	5,394
Human Resources	1,889	1,069	820
Information technology	5,764	3,262	2,502
County treasurer	187	106	81
<b>Sub Total:</b>	<b>\$37,051</b>		
Adjustment to Rollforward*	(187)		
<b>Total:</b>	<b>\$36,864</b>	<b>\$20,864</b>	<b>\$16,000</b>

\*Adjustment to Rollforward due error in the treatment of internal chargebacks for Facilities made in the FY2019 cost allocation plan.

## Leave and Fringe Benefit Rates

The 2023 leave-additive indirect cost rate is based on an estimated vacation, sick and holiday leave of 210 hours per staff member, out of a total of 2,080. This represents about 10.10% of regular direct salaries.

The fringe benefit rate is 26.02% of total salary and benefits in 2023.

## Certificate of Cost Allocation Plan

La Crosse County certifies its cost allocation plan for the LAPC with a *Certificate of Cost Allocation Plan*:

### CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

1. All costs included in this proposal (as dated below) to establish cost allocations or billings for the year ended December 31, 2021 are allowable in accordance with the requirements of 2 CFR 200 and the Federal Award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.
2. All costs included in this proposal are properly allocable to Federal Awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

**Governmental Unit: La Crosse County, Wisconsin**

**Signature:** Lanae Nickelotti

**Name of Official:** Lanae Nickelotti

**Title:** Finance Director

**Date of Execution:** 8/22/2022

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# Appendix E: Contact Information

## Federal, State, and Local Contacts

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### LAPC Contact Information

La Crosse Area Planning Committee  
La Crosse County Administrative Center  
212 6<sup>th</sup> Street N, Room 2300  
La Crosse, Wisconsin 54601

### LAPC Website

[www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo)

### Executive Director

Peter Fletcher  
PH: (608) 785-5977  
E-mail: [pfletcher@lacrossecounty.org](mailto:pfletcher@lacrossecounty.org)

### Transportation Planner

Jackie Eastwood  
PH: (608) 785-6141  
E-mail: [jeastwood@lacrossecounty.org](mailto:jeastwood@lacrossecounty.org)

### LAPC Subcommittees

Technical Advisory Committee (TAC)  
Committee on Transit and Active Transportation (CTAT)

## Department of Transportation Local Contacts

### Wisconsin

Wisconsin Department of Transportation  
Southwest Region, La Crosse Office  
3550 Mormon Coulee Road  
La Crosse, WI 54601  
Phone: (608) 785-9022  
Fax: (608) 785-9969

- Angela Adams, Southwest Region Deputy Director  
PH: (608) 785-9068  
E-mail: [Angela.Adams@dot.wi.gov](mailto:Angela.Adams@dot.wi.gov)

- Steve Flottmeyer, Region Planning Chief  
PH: (608) 785-9075  
E-mail: [stephen.flottmeyer@dot.wi.gov](mailto:stephen.flottmeyer@dot.wi.gov)
- Francis Schelfhout, Urban and Regional Planner  
PH: (608) 785-9947  
E-mail: [francis.schelfhout@dot.wi.gov](mailto:francis.schelfhout@dot.wi.gov)

## Minnesota

Minnesota Department of Transportation, District 6  
2900 48th Street NW  
P.O. Box 6177  
Rochester, MN 55903-6177  
Phone: (507) 285-7350  
Fax: (507) 285-7355

- Mark Schoenfelder, District Engineer  
PH: (507) 286-7552  
E-mail: [mark.schoenfelder@state.mn.us](mailto:mark.schoenfelder@state.mn.us)
- Kurt Wayne, Principal Transportation Planner  
PH: (507) 286-7680  
E-mail: [kurt.wayne@state.mn.us](mailto:kurt.wayne@state.mn.us)
- Barbara Schreiber, District Transit Project Manager  
PH: (651) 234-7581  
E-mail: [barbara.schreiber@state.mn.us](mailto:barbara.schreiber@state.mn.us)

## Department of Transportation State Contacts

### Wisconsin

Wisconsin Department of Transportation  
Office of the Secretary  
4822 Madison Yards Way, P.O. Box 7910  
Madison, WI 53707-7910

Division of Transportation Investment Management  
4822 Madison Yards Way, P.O. Box 7913  
Madison, WI 53707-7913

- Joseph Nestler, Administrator  
PH: (608) 266-6885  
Email: [joseph.nestler@dot.wi.gov](mailto:joseph.nestler@dot.wi.gov)
- Alexander Gramovot, Section Chief, Planning  
PH: (608) 266-9495  
Email: [alexander.gramovot@dot.wi.gov](mailto:alexander.gramovot@dot.wi.gov)
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