



### Request for Reconsideration

The Trustees of La Crosse County Library have established a materials selection policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the Library Director

La Crosse County Library  
121 W Legion St  
Holmen, WI 54636

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

Do you represent self? \_\_\_\_ Or an organization? \_\_\_\_  
Name of Organization \_\_\_\_\_

1. Resource on which you are commenting:  
\_\_\_\_ Book (e-book) \_\_\_\_ Movie \_\_\_\_ Magazine \_\_\_\_ Audio Recording  
\_\_\_\_ Digital Resource \_\_\_\_ Game \_\_\_\_ Newspaper \_\_\_\_ Other

Title \_\_\_\_\_  
Author/Producer \_\_\_\_\_

2. What brought this resource to your attention?  
\_\_\_\_\_

3. Have you examined the entire resource? If not, what sections did you review?  
\_\_\_\_\_

4. What concerns you about the resource?  
\_\_\_\_\_

5. What other resource(s) would you suggest of equal or better quality which could convey a valuable picture or perspective of this subject matter?  
\_\_\_\_\_

6. What action are you requesting the committee consider?  
\_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

**Request for Reconsideration**  
**A guide to La Crosse County Library's policies regarding**  
**Reconsideration of Materials**

Requests for Reconsideration forms will be made available at all County Library facilities. The process for reconsideration of action whether it is for removal or for the addition of materials will begin with the Library Director reviewing the reconsideration form. Anonymous submissions will not be considered valid requests for reconsideration.

Based on the County Library's collection development policy as well as supporting materials including reviews, publication notices and collection needs, the Library Director or designated selector will review the material in question. If the Library Director or designated selector maintains that the original action of placement into the collection or a decision not to purchase was appropriate, a response will be issued in writing to the complainant. At that time the Library Board will be given notice of the complaint and a copy of the response.

Should the complainant wish to pursue the issue with the Library Board, they will be invited to speak publicly at the next calendar Library Board Meeting in defense of their complaint. The Library Board reserves the right to postpone action for further consideration for 30 days. The formal action taken by the Library Board will be final.