LA CROSSE COUNTY, WISCONSIN La Crosse, Wisconsin

> SINGLE AUDIT REPORT December 31, 2011

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Members of the County Board La Crosse County, Wisconsin La Crosse, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of La Crosse County, Wisconsin as of and for the year ended December 31, 2011, which collectively comprise La Crosse County, Wisconsin's basic financial statements and have issued our report thereon dated June 26, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of La Crosse County, Wisconsin is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered La Crosse County, Wisconsin's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. However, as discussed below, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2011-01 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether La Crosse County, Wisconsin's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

La Crosse County, Wisconsin's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit La Crosse County, Wisconsin's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the La Crosse County, Wisconsin Board, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Clifton Larson Allen LLP

Milwaukee, Wisconsin June 26, 2012



Independent Auditor's Report on Compliance With Requirements That Could Have a Direct and Material Effect on Each Major Federal and State Program and on Internal Control Over Compliance and the Schedules of Expenditures of Federal and State Awards in Accordance With OMB Circular A-133 and the State Single Audit Guidelines

Members of the County Board La Crosse County, Wisconsin La Crosse, Wisconsin

Compliance

We have audited the compliance of La Crosse County, Wisconsin with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2011. We have audited the compliance of La Crosse County, Wisconsin with the types of compliance requirements described in the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration that could have a direct and material effect on each of its major state programs for the year ended December 31, 2011. La Crosse County, Wisconsin's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal and state programs is the responsibility of La Crosse County, Wisconsin's management. Our responsibility is to express an opinion on La Crosse County, Wisconsin's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations;* and the *State Single Audit Guidelines*. Those standards, OMB Circular A-133, and the *State Single Audit Guidelines*. Those standards, OMB Circular A-133, and the *State Single Audit Guidelines*. Those standards of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about La Crosse County, Wisconsin's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of La Crosse County, Wisconsin's compliance with those requirements.

In our opinion La Crosse County, Wisconsin complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal and state programs for the year ended December 31, 2011. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 or with the *State Single Audit Guidelines* which are described in the accompanying schedule of findings and questioned costs as items 2011-02, 2011-03, 2011-04, 2011-06, and 2011-07.

Internal Control Over Compliance

The management of La Crosse County, Wisconsin is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal and state programs. In planning and performing our audit, we considered La Crosse County, Wisconsin's internal control over compliance with the requirements that could have a direct and material effect on a major federal or state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with *OMB Circular A-133* and the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a major federal or major state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a major federal or state program will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies as described in the accompanying schedule of findings and questioned costs as items 2011-02, 2011-03, 2011-04, 2011-05, 2011-06, and 2011-07. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a major federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

La Crosse County, Wisconsin's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit La Crosse County, Wisconsin's responses and, accordingly, we express no opinion on them.

Schedules of Expenditures of Federal and State Awards

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of La Crosse County, Wisconsin, as of and for the year ended December 31, 2011, and have issued our report thereon dated June 26, 2012 which contained an ungualified opinion on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise La Crosse County, Wisconsin's basic financial statements. The accompanying schedules of expenditures of federal and state awards are presented for purposes of additional analysis as required by OMB Circular A-133 and the State Single Audit Guidelines and are not a required part of the basic financial statements. The schedule of expenditures of federal and state awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the County Board, management, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Clifton Larson Allen LLP

Milwaukee, Wisconsin September 27, 2012, except for the Schedules of Expenditures of Federal and State Awards, as to which the date is June 26, 2012

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2010-12 91,207 Equitable Sharing Program 16.922 2011 45,375 Passed through the Wisconsin Department of Administration:	2011		349
Equitable Sharing Program16.922201145,375Passed through the Wisconsin Department of Administration:45,375	, .	16.803	04.007
2011 45,375 Passed through the Wisconsin Department of Administration:		16 022	91,207
Passed through the Wisconsin Department of Administration:		10.922	45 375
			,
	WI Land Information Training & Education Grants	16.967	
2011 300	2011		300

	CFDA Number	Expenditures
U. S. Department of Transportation		
Passed through the Wisconsin Department of Transportation: Highway Planning and Construction Grant	20.205	¢ 00.000
2011 Safe Routes to School Program - ARRA 2009-11	20.205	\$ 33,223 6,210
Transportation Planning Grant 2011	20.205	175,234
Supplemental Transportation Rural Assistance Program 2011	20.514	146,604
Speed Enforcement Project 2010-11	20.600	18,682
Alcohol Enforcement Project 2011 2010-11	20.601	25,744
Child Passenger Safety Car Seat 2011	20.613	3,689
Passed through the Minnesota Department of Transportation: Highway Planning and Construction Grant 2011	20.205	28,588
Transportation Planning Grant w/La Crescent 2011	20.205	10,094
Passed through the Wisconsin Department of Emergency Management: Inter-agency Hazardous Materials Public Sector Training & Planning 2011	20.703	1,308
GIS Planning Facilities Project 2011	20.703	9,517
U. S. Department of the Treasury		
Passed through City of La Crosse Gang Resistance Education and Training Program 2011	21.053	1,455
U. S. Environmental Protection Agency Passed through the Wisconsin Department of Health Services: Radon Contract Services 2011	66.032	6,572
Passed through the Wisconsin Department of Natural Resources: Transient Non-Community System Sampling/Inspection Services	66.432	0,572
2011 Nonpoint Source Implementation	66.460	10,560
2010-11		3,421
U. S. Department of Energy Passed through the Wisconsin Department of Commerce: Energy Efficiency and Conservation Grant Program - ARRA 2010-12	81.128	8,283
U. S. Department of Education Passed through the Wisconsin Department of Health Services:		
Special Education - Grants for Infants and Families 2011	84.181	93,489
Special Education - Grants for Infants and Families - ARRA 2009-2011	84.393	33,031

	CFDA Number	Expenditures
U. S. Department of Health and Human Services		
Passed through AgeAdvantAge, Inc.:		
Special programs for the aging:		
Title III-D - Preventive Health	93.043	• • • • • • •
2011 COA Title III D., Creat for Supporting Services	02.044	\$ 6,550
COA Title III-B - Grant for Supportive Services 2011	93.044	91,459
Special programs for the Aging Title III Part B	93.045	91,409
2011	50.040	129,893
Special programs for the Aging Title III Part C	93.045	0,000
2011		60,231
Title III-E - National Family Caregiver Support	93.052	
2011		45,365
Nutrition Services Incentive Program	93.053	
2010-11	00 540	70,890
Affordable Care Act - Medicare improvements for Patients and Providers	93.518	0.005
2010-11 Social Services Block Grant	02.667	8,205
2011	93.667	4,504
State Health Insurance Program	93.779	4,504
2011-12	55.115	5,000
Medicare Enrollment Assistance Program	93,779	0,000
2011		5,095
Passed through Wisconsin Department of Health Services:		,
Public Health Emergency Preparedness	93.069	
2011-12		747
2010-11		46,202
2009-11		52,939
Passed through the Wisconsin Department of Children and Families:	~~ ~~-	
Meth Grant Cooperative	93.087	
2011		31,999
Passed through Wisconsin Department of Health Services:	00.000	
Medical Reserve Corps Small Grant Program	93.008	44 500
2011 Deviced Ocean Assessments for Tuberrulesis Decements	00.440	11,500
Project Grants and Coop Agreements for Tuberculosis Programs 2011-12	93.116	1 262
		1,262
Passed through the Medical College of Wisconsin: Injury Prevention and Control Research	93.136	
2010-11	93.130	3,998
Substance Abuse and Mental Health Projects	93.243	5,990
2010-11	00.240	33,744
2011-12		11,357
Child Immunization Grant	93.268	,
2010		13,139
2011		8,166
CDC Prevention Investigations and Technical Assistance	93.283	
2010-11		9,476
2011		25,000
Passed through Wisconsin Department of Health Services:		
Passed through Orange County Asian and Pacific Islander Comm Alliance: Strengthening Public Health Infrastructure for Improved Health Outcomes	02 507	
	93.507	23,800
2011		20,000

	CFDA Number	Expenditures
U. S. Department of Health and Human Services (Continued) Passed through the Wisconsin Department of Children and Families:		
Promoting Safe and Stable Families 2011	93.556	\$ 61,800
Temporary Assistance for Needy Families 2010-12	93.558	123,132
2011 Child Care and Development Block Grant	93.558	217,443
2010-12 AFDC Agency Incentive	93.560	24,821
2011 Child Support Enforcement	93.563	322
2011 Refugee and Entrant Assistance	93.566	773,280
2011-12 Passed through the Wisconsin Department of Administration:	00.000	4,665
Low Income Home Energy Assistance Program 2010-11 2011-12	93.568	90,427 55,317
Passed through the Wisconsin Department of Children and Families: Child Care Development Fund 2011	93.596	321,709
Chafee Education and Training Vouchers Program 2011	93.599	4,888
Nutrition Consulting Services 2010-11 2011-12	93.600	5,624 11,775
Passed through Wisconsin Department of Corrections: Community Youth and Family Aids Program	93.645	
2011 Community Youth and Family Aids Program	93.658	12,126
2011 Chafee Foster Care Independence Program 2011	93.674	18,863 30,616
Passed through the Wisconsin Department of Children and Families: Foster Care - Title IV-E 2011	93.658	2,089
Passed through Wisconsin Department of Health Services: Social Services Block Grant 2011	93.667	21,719
Immunization - ARRA 2009-11	93.712	16,789
Prevention and Wellness - ARRA 2010-12	93.724	1,120,874
State Children's Insurance Program 2011	93.767	45,318
Medical Assistance Program 2010 2010-11 2011	93.778	1,868 4,018 2,016,181
2011-12 Adjustment CCS	93.778	2,777 36,417
2011 HIV Care Formula Grants	93.917	901,981
2011 HIV Prevention Program	93.940	11,000
2011 Assistance Programs for Chronic Disease Prevention 2009-11	93.945	13,000 78,638

	CFDA Number	Expenditures
U. S. Department of Health and Human Services (Continued)		
Passed through Wisconsin Department of Health Services (Continued)		
Block Grants for Community Mental Health Services	93.958	
2010-11		\$ 15,758
2011		126,736
Block Grants for the Prevention and Treatment of Substance Abuse	93.959	005 700
2011 Passed through Wisconsin Department of Health Services:		305,790
Passed through Wisconsin Department of Health Services: Preventative Health and Health Services Block Grant	93,991	
	30.331	10.814
2011		284
Maternal and Child Health Services	93.994	
2010		27,833
2011		19,392
Federal Emergency Management Assistance		
Passed through the Wisconsin Department of Military Affairs:		
Emergency Management Performance Grant	97.042	
2010-11	01.042	47,854
2011-12		15,841
U. S. Office for Domestic Preparedness		
Passed through the State of Wisconsin Office of Justice Assistance:		
Homeland Security/Patient Tracking	97.067	0.500
2011-13 Hemeland Security/Dropperedness/Volunteer	97.067	3,592
Homeland Security/Preparedness/Volunteer 2010-11	97.007	865
Homeland Security/Mutual Radio Replacement Round 6	97.067	000
2010-11	01.001	39,428
Homeland Security/Law Enforcement Specialty Team Equip 2010	97.067	,
2011		35,718
Homeland Security/Law Enforcement Specialty Team Equip 2008	97.067	
2011		18,286

TOTAL FEDERAL AWARDS

\$ 14,028,718

	State ID Number	Expenditures
STATE AWARDS		
Department of Agriculture, Trade and Consumer Protection		
Clean Sweep Hazardous Waste Program	115.040	
2011		\$ 108,000
Soil and Water Resource Management - County Staff	115.150	4 40 500
2011	115.400	148,538
Land and Water Resource Management 2011	115.400	36,168
Total Department of Agriculture, Trade and Consumer Protection		292,706
Wisconsin Department of Commerce		
Private Sewage System Replacement Grant Program	143.110	
2011-12		20,369
Department of Natural Resources	070 550	
Wildlife Damage Claims and Abatement 2011	370.553	7 750
Snowmobile Trail Storm Damage	370.574	7,752
2010-12	070.074	4,804
Snowmobile Trail Maintenance	370.574	,
2011-12		17,113
2010-11		45,684
Total Department of Natural Resources		75,353
Department of Transportation		
Passed thru Age AdvantAge Inc.:		
Elderly and Handicapped Transportation County Aids	395.101	
2011		237,100
Department of Corrections		
Capacity Building	410.302	
2010-11		32,890
2011-12 Community Youth and Family Aids Program	410.313	28,836
2010	410.313	1,316,350
		,
Total Department of Corrections		1,378,076

	State ID Number	Expenditures
Department of Health Services		
W-2 and Non W-2 Funeral and Cemetery 2011	435.105	\$ 178,065
Medical Assistance Program 2011	435.131	181,790
Medical Assistance Program 2011	435.132	9,752
Laboratory Sampling 2010-11	435.133	834
2011-12		858
WIC Farmers' Market Nutrition Program 2011	435.154720	2,289
CDC Investigations and Technical Assistance 2010	435.157000	24,758
2011		32,061
Lead Poisoning 2011	435.157720	13,141
T Melvin Community Education 2011	435.158125	141,902
WI Wins 2010	435.158127	18,915
Maternal and Child Health Services Block Grant 2010	435.159320	1,865
2011 State Admin Matching Grants for Supplemental Nutrition Program	435.231	1,351
2011		23,983
State Admin Matching Grants for Supplemental Nutrition Program 2011	435.233	8,437
IMAA State Share 2011	435.283	490 500
IMAA Federal Share 2011	435.284	480,502 44,308
Medicaid Subrogation Collection 2011	435.291	(540)
Adult Protective Services 2011	435.312	62,953
Community Options Program 2011	435.367	332,457
Community Services and Mental Health Services 2011	435.381	23,441
CSP Wait List 2011	435.504	56,686
Certified Mental Health Program 2011	435.517	56,538
Block Grants for Community Mental Health Services	435.530	9,144
Grants for Infants and Families 2011	435.550	89,392
Medical Assistance Program	435.559	,
2011 Aging & Disability Resource Center	435.560100	64,878
2011		1,388,574

Number Ex	penditures
Department of Health Services (Continued)	
Basic County Allocation 435.561 2011 \$	1,826,897
IDP Emergency Funds 435.567 2011	36,134
Grant Community Programs 435.571 2011	32,465
Family Support Program 435.577 2011	64,012
Community Services and Mental Health Services 435.681 2011	268,316
Coord Service Team Jan 2011 435.81002 2008-11 CST Counties 2012	9,104
CST Counties 2012 435.81085 2009-12 CLTS DD AUT CWA Admin GPR 435.832	(4,836)
2011 CLTS DD Oth CWA Admin GPR 435.835	9,169
2011 CLTS MH AUT CWA Admin GPR 435.838	13,457
2011 CLTS MH Oth CWA Admin GPR 435.841	5,572
2011 CLTS PD Oth CWA Admin GPR 435.847	7,460
2011 Medical Assistance Program 435.860	1,600
2011	94,647
Total Department of Health Services	5,612,331
Department of Health Services Passed thru Age AdvantAge Inc.:	
Elderly Benefit Specialist Program 435.560320 2011	28,215
State Pharmaceutical Program 435.560327 2010-11	9,032
Senior Community Services Program 435.560330 2011	9,944
Title III C-1 435.560350 2011	79,067
Title III C-2 435.560360 2011	7,757
Elder Abuse* 435.560490 2011	31,109
Total Passed thru Age AdvantAge Inc.	165,124

	State ID Number	Expenditures
Department of Children and Families		
General Program Revenue - Various Programs 2010-12	437.215	\$ 149,286
W-2 Job Access Loans 2010-12	437.223	(50)
AFDC Agency Collections and Incentives	437.238	
2011 FS Agency Collections	437.267	253
2011 Alternative Response Initiative	437.3312	1,270
2011 Foster Care Title IV-E	437.3324	45,344
2011 IV-E Training	437.3396	2,193
2011 Basic County Allocation	437.3561	2,272
2011		1,627,958
CW County Data Leadership Initiative	437.3611	1,063
Department of Children and Families Match 2011	437.3681	129,972
Total Department of Children and Families		1,959,561
Department of Justice		
State Aid Training 2010-11	455.231	3,240
Crime Victim and Witness Assistance Surcharge	455.532	3,240
2011		101,016
Total Department of Justice		104,256
Department of Military Affairs		
Computer and Hazmat Equipment Grant	465.310	
2011	405.007	8,900
Emergency Government Planning Grant 2010-11 2011-12	465.337	18,820 6,465
Computer and Hazmat Equipment Grant 2011	465.367	6,718
Total Department of Military Affairs		40,903

	State ID Number	Expenditures
Department of Veterans Affairs County Veterans Service Officer 2011	485.001	<u>\$ 13,000</u>
Wisconsin Department of Administration Low Income Home Energy Assistance Program 2010-11 2011-12	505.371	55,212 21,328
Total Wisconsin Department of Administration Department of Justice		76,540
Edward Byrne Memorial Justice Assistance Grant 2011	505.631	14,077
University of Wisconsin Cooperative Extension County Farm Safety Grant 2011	N/A	500
TOTAL STATE AWARDS		<u>\$ 9,989,896</u>

LA CROSSE COUNTY, WISCONSIN NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS Year Ended December 31, 2011

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the grant activity of La Crosse County, Wisconsin, and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Unless otherwise noted, the County provided matching funds in accordance with the federal requirements. For the year ended December 31, 2011, adequate matching funds were provided for all federal programs presented.

The accompanying schedule of expenditures of state awards includes the grant activity of La Crosse County, Wisconsin, and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the *State Single Audit Guidelines*. Therefore, some amounts in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Unless otherwise noted, the County provided matching funds in accordance with the state requirements. For the year ended December 31, 2011, adequate matching funds were provided for all state programs presented.

NOTE 2 - DIRECT CLIENT PAYMENTS FROM STATE

The value of the 2011 client payments submitted directly from the State has not been included in the Schedule of Expenditures of Federal Awards or the Schedule of Expenditures of State Awards. These amounts are unaudited.

Food Share	\$ 15,057,490
LIHEAP	4,273,962
W-2 Payments - TANF	310,748
Child Care	3,322,947

LA CROSSE COUNTY, WISCONSIN NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS Year Ended December 31, 2011

NOTE 3 - MEDICAL ASSISTANCE PAYMENTS RECEIVED

Wisconsin medical assistance payments received by the County in 2011 are as follows:

Lakeview Health Care Center	\$ (5,289)
Hillview Health Care Center	3,413,619
Health Department Programs	308,363
Human Services Programs	3,521,197

NOTE 4 - CLUSTERS

The following clusters of federal funds are included in the accompanying schedule:

Child Nutrition Cluster - 10.553 and 10.555 JAG Program Cluster - 16.738 and 16.803 Highway Safety Cluster - 20.600, 20.601, and 20.613 Early Intervention Services (IDEA) Cluster - 84.181 and 84.393 Aging Cluster - 93.044, 93.045, and 93.053 Immunization Cluster - 93.268 and 93.712

NOTE 5 - SUB-RECIPIENTS

Of the federal expenditures tested and presented in the accompanying Schedule of Expenditures of Federal Awards, the County provided federal awards to sub-recipients as follows:

Community Development Block Grant (CFDA 14.228) \$4,500,000 ARRA- Prevention and Wellness - Communities Putting Prevention to Work (CFDA 93.774) 522,993

This information is an integral part of the accompanying schedules.

Section I - Summary of Auditor's Results

 Financial Statements Type of auditor's report issue Internal control over financia Material weakness(es) id Significant deficiency(ies to be material weaknesse Noncompliance material to financial to financial 	l reporting: lentified?) identified that are not considered es?	Unqualified No Yes No
 Federal Awards Internal control over major programs: Material weakness(es) identified? Significant deficiency(ies) identified that are not considered to be material weakness(es)? Type of auditor's report issued on compliance for major programs Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133? Identification of major programs:		No Yes Unqualified Yes
<u>CFDA Number(s)</u>	Name of Federal Program or Cluster	
14.228	Community Development Block Grant	t
93.724	ARRA - Prevention and Wellness - Co Prevention to Work	ommunities Putting
93.778	Medical Assistance Program	
Dollar threshold used to disti type B programs	inguish between type A and	\$ 420,862

Auditee qualified as low-risk auditee?

Yes

No

Section I - Summary of Auditor's Results (continued)

State Awards

Internal control over major programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? Yes

Type of auditor's report issued on compliance for major programs Unqualified

Identification of major programs tested:

<u>State ID Number(s)</u>	Name of State Program
115.04	Clean Sweep Hazardous Waste Program
115.40	Land and Water Resource Management
395.101	Specialized Transportation Assistance Program
410.313	Community Youth and Family Aids
435.367	Community Options Program
435.560100	Aging and Disability Resource Center
435.450, 435.451, 435.460, 435.461 435.462	Children's Long -Term Support Waivers (Cluster)
435.105	W-2 and Non W-2 Funeral and Cemetery
N/A NA N/A N/A N/A	Comprehensive Community Services Wisconsin Medicaid Cost Reporting Community Recovery Services Department of Health Services - General Requirements Department of Children and Families - General Requirements

Dollar threshold used to distinguish between Type A and Type B programs:

All other departments	\$ 100,000
Department of Health Services	\$ 168,370
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

FINDING NO. 2011-01 - Audit Adjustments

Requirement

The County must maintain an environment that provides sufficient controls to ensure accurate reporting.

Condition

Journal entries were made as a result of the audit process related to classification of amortization expense, departmental receivables, and related revenues and estimates of claims payable within internal service funds.

Cause

The County does presently have a review process in place for journal entries and account reconciliations and analysis. However, certain information was misinterpreted related to payables estimates. Also, additional analysis and information related to departmental receivables was obtained during the audit process.

Effect

Journal entries were needed to correct the County's year end balances.

Recommendation

Appropriate County fiscal staff should do thorough reviews of supporting documents and analysis at year-end to ensure that entries made adjust the County's records to the appropriate balances.

Management's Response

Each year the County's fiscal staff prepares work papers and entries to support the County's year-end account balances. We feel that this year, due to undetected clerical errors, misinterpretation of reports and information received, and misunderstanding of a County policy by an individual department related to receivable/deferral recognition, additional entries were needed to correct the County's year-end account balances. Reviews were performed as required; however, to improve our year-end process, we will institute weekly meetings with key staff to help allow for discussion and review of workpapers and adjustments which we feel will minimize these type of adjustments in the future. We will also evaluate the review process to assure ourselves that the most appropriate fiscal staff are reviewing all departmental work prepared throughout the year.

Section III - Federal and State Award Findings and Questioned Costs

FINDING NO. 2011-02

CFDA Number - 93.778

Program Name - Medical Assistance - Comprehensive Community Service (CCS) Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services

Requirement

The CCS Program requires a signed prescription within each consumer's file prior to services being rendered to a consumer.

Condition

Of the twenty-one files reviewed, one adult and eleven children's files did not include a prescription prior to services being rendered.

Questioned Costs

The charges for the period of time these consumers did not have a prescription on file totaled \$509 for the adult and \$130,568 for the children consumers.

Cause

The County did have a quality control review in place that reviewed adult files during 2011 and did document the one adult error. When the County's quality control inspection identified the error, the adult consumer had already left the program, and the program staff did not feel it necessary to go back and place the proper documentation in the file. The County did not have a control in place related to reviews over the child consumer files.

Effect

Due to the fact that individual files contained no prescription, we were unable to observe that the consumer should have been receiving services, resulting in questioned costs for the period of time up to the point of a prescription being obtained.

Recommendation

We recommend that the County follow up on all findings of its internal quality control staff and establish procedures to review child consumer files.

Section III - Federal and State Award Findings and Questioned Costs (continued)

FINDING NO. 2011-02 (continued)

Management's Response

As result of the 2011 site audit from the State surveyor, checklists for the application process and recertification process have been developed. All workers have been trained in the process and will continue to be coached on the area. A quality assurance format has been developed for the CCS program. The assessments and recovery plans are reviewed by both the Mental Health Professional and the CSN Supervisor. The Social Service Specialist also reviews the packet to ensure that the packet is complete including the completion of a signed prescription prior to the beginning of services. Children with Special Needs Unit (CSN) 2 also have developed a yearly self-audit process. Currently, the CSN Unit is completing a peer review of all CCS files. Thus most of the issues were identified and corrected in 2011 and now is in near full compliance for 2012. We are looking at current policy and procedures as to how files are being monitored and may make changes yet in 2012 or early 2013.

FINDING NO. 2011-03

CFDA Number - 93.778

Program Name - Medical Assistance - Comprehensive Community Service (CCS) Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services

Requirement

The CCS Program requires that all services received by the consumer must be authorized within the consumer's recovery plan by provider.

Condition

Of the twenty-five charges selected, there were three instances where the provider listed on the financial log was not listed within the recovery plan. These instances involved two child consumers. Of the three instances, two of the providers were La Crosse County employees who were not included on the recovery plan.

Questioned Costs

No additional questioned costs for this condition as all claimed costs were included within finding 2011-02.

Cause

The child consumer case workers are entering services into the County's fiscal software to approve activities without also including the same services within a child consumer's recovery plan. The County's quality assurance reviews were not being done on the child consumer files.

Section III - Federal and State Award Findings and Questioned Costs (continued)

FINDING NO. 2011-03 (continued)

Effect

The County is claiming services for consumers by providers who are not included within the consumer's recovery plan.

Recommendation

The County needs to include all providers within a consumer's recovery plan. The County also needs to ensure that a quality assurance review is done over all CCS consumer files.

Management's Response

In the CCS Children's program area, the plans consist of both the recovery plan and an individual service plan (ISP). Consumers/parents sign the ISP. It is difficult to get "in the moment" signatures as past technology did not support it. Past practice is mailing the ISP to the family. This is not efficient as often times the document is not returned. Suggested future practice will have workers have the ISP and Recovery Plan signed at the time of the meeting with handwritten and initialed updates to them made in the field. Consideration of portable devises to be used in the field will also be discussed by CCS leadership.

FINDING NO. 2011-04

CFDA Number - 93.778

Program Name - Medical Assistance - Comprehensive Community Service (CCS) Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services

Requirement

Consumer recovery plans are to be reviewed every six months and are to show the consumer's or guardian's participation through his or her signature on the plan.

Condition

When reviewing eight consumer files, we found one child consumer's recovery plan had not been updated after a six-month period and two child consumer recovery plans were not signed at inception of the plan, rather signatures were obtained during 2012.

Questioned Costs

No additional questioned costs for this condition as all claimed costs were included within finding 2011-02.

Section III - Federal and State Award Findings and Questioned Costs (continued)

FINDING NO. 2011-04 (continued)

Cause

The child consumer case workers did not follow the program requirements, and the County's quality assurance reviews were not being done on the child consumer files.

Effect

The consumer files affected were not in compliance with the requirements of the program.

Recommendation

The County needs to perform and document six month reviews for all consumers and obtain signatures on all new and updated recovery plans. The County also needs to ensure that a quality assurance review is done over all CCS consumer files.

Management's Response

As result of the 2011 site audit from the State surveyor, checklists for the application process and recertification process have been developed. All workers have been trained in the process and will continue to be coached on the area. A quality assurance format has been developed for the CCS program. The assessments and recovery plans are reviewed by both the Mental Health Professional and the CSN Supervisor. The Social Service Specialist also reviews the packet to ensure that the packet is complete including the completion of a signed prescription prior to the beginning of services. Children with Special Needs Unit (CSN) 2 also has developed a yearly self- audit process. Currently, the CSN Unit is completing a peer review of all CCS files. Thus most of the issues were identified and corrected in 2011 and now is in near full compliance for 2012. We are looking at current policy and procedures as to how files are being monitored and may well make changes yet in 2012 or early 2013. Also, the consideration of portable devices to be used in the field will also be under discussion.

Section III - Federal and State Award Findings and Questioned Costs (continued)

FINDING NO. 2011-05

State ID Number - None Program Name - Wisconsin Medicaid Cost Reporting (WIMCR) Oversight Agency - Wisconsin Department of Health Services

Requirement

The County must maintain an environment that provides sufficient controls to ensure accurate reporting.

Condition

Four out of nine annual cost reports were reviewed. Two reports prepared by the Human Service Department were found to contain insignificant clerical errors. The other two reports reviewed were prepared by the Health Department. Within these reports, we found that one contained assessment and care plan statistics reported from the prior year and that on both of the reports prepared by the Health Department, the indirect costs reported were based on the wrong year's indirect cost allocation plan.

Questioned Costs

There are no questioned costs related to the error in the statistics. Total over reporting of dollars related to the two clerical errors was \$775 of claimed expenses. Total over reporting of dollars related to the improper cost allocation being used was \$2,791.

Cause

The County's policy provides for review of reports; however, presently some reports are being reviewed by non-fiscal staff, who may not fully understand all areas of the annual reports.

Effect

Errors occurred and went undetected within the annual reports.

Recommendation

We recommend that the County update their policy to require all reviews be done by a fiscal staff person that has sufficient knowledge of the reports being reviewed to detect possible errors.

Management's Response

Due to complexity of the year end Human Service cost reports, including WIMCR cost reports, additional care will be exercised during the review process to ensure future clerical errors are not made.

Section III - Federal and State Award Findings and Questioned Costs (continued)

FINDING NO. 2011-06

State ID Number - None Program Name - Children's and Long-Term Support (CLTS) Waivers Oversight Agency - Wisconsin Department of Health Services

Requirement

The County is required to assure the State that providers used comply with all requirements of the Medicaid Waiver Allowable Services listed under: service requirements/limitation/ exclusions and standards for SPC codes 507.03, 110, 512, 103, and 104.

Condition

Out of seven providers tested, there was one instance where the County was unable to produce the documentation showing that the provider complied with the requirements of the Medicaid Waiver Allowable Services.

Questioned Costs

No questioned cost as this is a documentation issue.

Cause

The County typically obtains a Wisconsin Medicaid Program Provider Agreement and Acknowledgement of Terms of Participation from each provider. On this form, the provider attests to the holding of appropriate licenses and qualifications required. For one provider tested, this form could not be located.

Effect

The County has not followed state requirements to ensure qualified providers are used.

Recommendation

The County should set up control procedures that all providers used can supply the appropriate documentation needed to comply with the State requirements.

Management's Response

Ensuring Provider requirements has been a long standing requirement of Children Long Term Support programs. A formal worksheet was recently developed by the State for this process. The CSN supervisors will work with the Contracts Unit to develop policy and procedures for correction and future deletion of this finding.

Section III - Federal and State Award Findings and Questioned Costs (continued)

FINDING NO. 2011-07

State ID Number - None Program Name - Community Recovery Services Oversight Agency - Wisconsin Department of Health Services

Requirement

Medicaid only allows billable units of service to be claimed through a Medicaid billing system. Billable units may start upon the consumer's enrollment in the program.

Condition

The County billed Medicaid for sixteen days of service for a consumer prior to the consumer's consent to be in the program, which is documented by the consumer's signature on the recovery plan.

Questioned Costs

Medicaid was billed \$828 for services prior to the County obtaining the consumer's signature on their recovery plan. The County receives reimbursement based on the Federal Medicaid reimbursement rate effective for that time period.

Cause

The social worker failed to obtain the signature at the time the recovery plan was made.

Effect

The County billed the program for services prior to obtaining the approval by the consumer of their participation within the program

Recommendation

The County should put into place a required review of each consumer's file to ensure all documentation including the consumer's signature is obtained prior to commencing services for a consumer.

Management's Response

CRS has a similar QA review process to adult CCS services which includes a 100% review of charts twice per year that will now be totally implemented. A uniform QA packet will be used for each chart review. If in the review process it is learned that deficiencies exist, such as not having the necessary signatures in place prior to the beginning of services, fiscal staff will be notified to withdraw CRS claiming and the forwarding of expenses to other allowable funding streams instead.

Section IV - Other Matters

- 1. Does the auditor's report or the notes to the financial statements include disclosure with regard to substantial doubt as to the auditee's ability to continue as a going concern? No
- 2. Does the auditor's report show audit issues (i.e. material noncompliance, nonmaterial noncompliance, questioned costs, material weaknesses, significant deficiencies, management letter comments, excess revenue or excess reserve) related to grants or contracts with funding agencies that require audits to be in accordance with the State Single Audit Guidelines:

Department of Agriculture, Trade and Consumer Protection Department of Commerce	No No
	No
Department of Natural Resources	
Department of Transportation	No
Department of Corrections	No
Department of Health Services	Yes
Department of Public Instruction	No
Department of Children and Families	No
Department of Justice	No
Department of Military Affairs	No
Department of Veterans Affairs	No
Department of Administration	No
Public Service Commission	No

3. Was a management letter or other document conveying audit comments issued as a result of this audit? No

Rence Messing

4. Name and signature of partner:

Renee Messing, CPA

5. Date of report:

September 27, 2012

FINDING NO. 2010-01

CFDA Number - 93.778 Program Name - Medical Assistance - Children's Long Term Support (CLTS) Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services State ID Number - 435.450 Program Name - Children's Long-Term Support Waivers (CLTSW)

Requirement

The State of Wisconsin *Single Audit Guidelines* for the Medical Assistance program require all files for consumers receiving Counseling and Therapeutic Services designated by SPC code 507.03 or 507.04 to include documentation that the services provided were denied funding by the Medicare State Plan and/or private insurance. In addition all individual files are required to have documentation related to the licensure of the service provider.

Current Status

Due to changes in the State of Wisconsin compliance supplement for this program and the use of a third party paying agent, the State does not require the testing of this requirement by County auditors.

FINDING NO. 2010-02

State ID Number - Department of Children and Families General Requirements Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Children and Families

Requirement

The State of Wisconsin Department of Children and Families operates random moment time studies on a sampling basis, which allows for allocation of time and costs for federal reimbursement in accordance with OMB Circular A-87. County staff involved with various human service programs are randomly selected throughout the year to respond to a survey related to what work is being performed and what client they are working with. Based on the information gathered, the State formulates percentages which then are sent to the County for use in charging costs to federal and state programs.

Current Status

No errors were observed within our testing of the random moment time study during 2011. This finding has been resolved.

FINDING NO. 2010-03

CFDA Number - 93.778 Program Name - Medical Assistance - Children's Long Term Support (CLTS) Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services State ID Number - 435.450 Program Name - Children's Long-Term Support Waivers (CLTSW)

Requirement

No reimbursement can be made for a service not specified in the consumer's signed Individual Service Plan (ISP).

Current Status

Due to changes in the State of Wisconsin compliance supplement for this program and the use of a third party paying agent, the State does not require the testing of this requirement by County auditors.

FINDING NO. 2010-04

CFDA Number - 93.778

Program Name - Medical Assistance - Comprehensive Community Service (CCS) Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services

Requirement

The CCS Program requires a signed prescription within each consumer's file prior to services being rendered to a consumer.

Current Status

This finding is unresolved and is repeated at Finding No. 2011-02.

FINDING NO. 2010-05

CFDA Number - 93.558 Program Name - Temporary Assistance to Needy Families State ID - 437.215 Program Name - W-2 Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Children and Families

CFDA Number - 93.044, 93.045, 93.053, 93.705, and 93.707 Program Name - Aging Cluster Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - AgeAdvantage

CFDA Number - 93.724 Program Name - ARRA - Prevention and Wellness - Communities Putting Prevention to Work Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services

CFDA Number - 10.557

Program Name - Special Supplemental Nutrition Program for Women, Infants, and Children Funding Agency - U.S. Department of Health and Human Services Pass Through Agency - Wisconsin Department of Health Services

State Requirements - Wisconsin Department of Children and Families General Requirements

Requirement

The County must maintain an environment that provides sufficient controls to ensure accurate reporting within annual and monthly grant reports.

Current Status

Auditors observed that County had documented reviews over reports submitted within these programs for 2011. Finding has been resolved.

FINDING NO. 2010-06

State ID Number - None Program Name - Community Recovery Services Oversight Agency - Wisconsin Department of Health Services

Requirement Medicaid only allows billable units of service to be claimed through a Medicaid billing system.

Current Status This finding is unresolved and is repeated at Finding No. 2011-07.