

DRAFT
Town of Burns
December 14, 2010
Town Board Meeting Minutes

1. The meeting was called to order by Supervisor Nuttleman @ 7:30 PM.
2. Supervisor (Sup.)Hoth, Supervisor (Sup.)Nuttleman, Treasurer (Tr.) Paul and Clerk (Clk.) Esser all present, Chairman (Chr.) Kitzmann was unable to attend due to unforeseen circumstances. Sup. Nuttleman noted he thought that the meeting was properly posted by Chr. Kitzmann. Tr. Paul presented the treasurer's report and account balances for November 30, 2010. Sup. Nuttleman noted for the record that the treasurer's report was received for November 30, 2010.
3. Public input message from L. Saley on a call she received that the recycling area was not plowed last Saturday and only 4 wheel drives could get in.
4. The board reviewed the 2010 Profit & Loss Budget vs. Actual Quick Books report to make sure all expense categories were under or at budget. The Health and Human services category was over budget by \$706.80. Motion by Sup. Nuttleman to take \$800 out of the Capital Outlay category and put into the Health and Human Services category. Second by Sup. Hoth. Voice vote, Sup. Nuttleman aye, Sup. Hoth aye, motion carried.
5. Clk. Esser noted that the November checks for Sup. Nuttleman and Hilltoppers had not been received so they were voided and reissued; the [November] Hilltoppers bill came right after the meeting and the check was issued on the 22nd of November when the Hilltoppers bill came for December the \$723 for November had not been received and it was 30 days past due and they charge 1.5% interest, it is not clear what Chr. Kitzmann did with the checks. Clk. Esser called Hilltoppers to let them know the November payment would be included. Motion by Sup. Hoth to approve checks from November 14, 2010 through December 15, 2010 checks number 7178 – 7222 and the 2 EFT's from First National Bank. Second by Sup. Nuttleman. Voice vote, Sup. Nuttleman aye, Sup. Hoth aye, motion carried.
6. Motion by Sup. Hoth to adjourn. Second by Sup. Nuttleman. Voice vote, Sup. Nuttleman aye, Sup. Hoth aye, motion carried. Meeting adjourned at 7:50 PM.

Jane Esser – Clerk
Approved: _____