

Minutes

Burns Town Plan Commission Meeting

Monday June 7, 2010

Burns Town Hall

Agenda Item

- 1 Paul Kitzmann, Burns Town Chairman called the meeting to order at 7:35 pm.
- 2 Roll call: Present: Kitzmann, Town Supervisors Matt Hoth and Steve Nuttleman; Todd Caulum, Frank Hershey, Gary Schomburg, Bill Larson arrived during agenda item 3 (*amended 06/22/10 to show Larson arrived after agenda item 5*). Proof of posting by Kitzmann at the three mandatory locations; Burns town Hall, Burns Town Shop and Kountry Motors. Plan Commissioners Oath of Office: Oath of Office taken and file copy signed by: Caulum, Hershey, Schomburg prior to meeting; Larson read and signed Oath of Office upon arrival with balance of Commission as witness.
- 3 Public Input Regarding Agenda Items: No public input offered.
- 4 Town Chairman Kitzmann discussed the structure of the Town Plan Commission to include a Chair, appointed by the Burns Town Chairman; Vice-Chair and Secretary to be elected by the Commission members. Schomburg noted his experience chairing the previous Plan Commission and stated he could do it again. After some general discussion Paul Kitzmann appointed himself to Chair the Burns Town Plan Commission. **Motion** by Kitzmann, seconded Hershey, that Schomburg serve as Vice-Chair. Motion carried 7-0. Frank Hershey expressed interest to serve as Secretary; so **Moved** by Kitzmann, seconded Schomburg. Motion carried 7-0. Kitzmann led general discussion about meeting procedure (1) Suggested that a large board may be better served by deferred detailed discussion until after motions are made and seconded (2) Noted

that opportunities for the public to speak at a Commission meeting would be so noted within the agenda items on the meeting agenda posted before the meeting (3) Encouraged the public to attend the meetings with the understanding that they can make written comments to the commission after the meeting, on any item.

- 5** Discussion and Possible Action Regarding M. and A. Miller Driveway /Easement. **Motion** by Kitzmann, seconded Hoth to recommend approval of the Miller driveway easement. Discussion centered on this extension of an existing easement to serve as existing lot, and cited the contents of a letter from LaCrosse County presented by the Millers. Motion carried; 5 Aye, 0 Opposed, Schomburg abstained, Larson not present (*amended 06/22/10 to show that Caulum did not abstain and Larson was not present*).
- 6** Discussion and possible action regarding K. Fasler Driveway. **Motion** by Kitzmann, seconded Larson to recommend approval of a new drive into property currently served by a crude field access off of Big Creek Road. Discussion centered on the driveway location to serve a building site with an existing shed and planned new barn. Carried 7-0.
- 7** Discussion and possible Action Regarding B.Peters Survey/Parcel and Access. **Motion** by Schomburg, seconded Caulum, to recommend approval of Bart Peters application to move the location of an existing easement across commercial property from the edge of the property to the path of access currently in use; and to split a lot off of a parcel currently zoned commercial. Discussion clarified the applicant's intent and verified compliance with current zoning. Carried 7-0.
- 8** Discussion regarding N. and A. Tucker/P. Farrington Possible Rezone. Discussion only, with no vote, served to inform the Commission of intent to pursue county rezoning from Exclusive Ag to Residential.