

Town of Burns
May 11, 2010
Town Board Meeting Minutes

1. Meeting was called to order by Chairman Kitzmann @ 7:30 PM.
2. Chairman (Chr.) Kitzmann, Supervisor (Sup.)Hoth, Treasurer (Tr.) Paul and Clerk (Clk.) Esser all present. (Sup.)Nuttleman called the clerk and will be late. Tr. Paul presented the treasurer's report and account balances for April 2010. Chr. Kitzmann noted for the record the April 2010 treasurer's report was received as presented. Chr. Kitzmann wants to compare a couple things in the minutes with the recording. Motion by Chr. Kitzmann to deal with the April minutes at the June meeting. Second by Sup. Hoth. Voice vote, all ayes, motion carried.
3. L. Saley comment on repetitive agenda items and the proper posting of the meeting. Chr. Kitzmann noted the meeting was properly posted. D. Kitzmann presented a letter to the board (attached) and read this letter to the board on item #13.
4. Clk. Esser apologized for not getting the board of review noticed in time to have the meeting on May 11, 2010. Motion by Chr. Kitzmann to reschedule the board of review on June 8, 2010 at 7:20 PM. Second by Sup. Hoth. Voice vote, all ayes, motion carried. The assessor is still working on the revaluation so we will meet and adjourn. The board of review meeting will be noticed by May 23, 2010.
5. Motion by Sup. Hoth to postpone item #5 until the June meeting. Second by Chr. Kitzmann. Voice vote, all ayes, motion carried.
6. The big dumpster is getting pulled every 2 weeks. Some of the items going into the dumpster should be going into the compactor. When it is busy it is hard for the recycle employees to monitor everything. Motion by Chr. Kitzmann to postpone item #6 until the June meeting and ask the recycling workers and patrolmen to attend. Second by Sup. Hoth. Voice vote, all ayes, motion carried.
7. Patrolmen have been taking parts from the old lawn mower to keep the new one working but there are more parts needed. The new parts may cost over \$800 Chr. Kitzmann will look online for parts at a lower cost. Motion by Sup Hoth that Bud purchase parts up to \$800 for the mower. Second by Chr. Kitzmann. Voice vote, all ayes, motion carried.
8. Lilacs in front of the Rockland cemetery have been removed. Some of the grave sites have footers but no stones. Motion by Chr. Kitzmann that the lady who is offering these lots to the town of Burns for the vets that the pro bono lawyer work on the paperwork with her so that these lots could be deeded to the town for any vet in La Crosse or Monroe County. Second by Sup. Hoth. Motion by Chr. Kitzmann to amend the motion that if she is comfortable if the spouses be included, they be included. Second by Sup. Hoth Voice vote on amendment, all ayes, motion carried. Voice vote on original motion, all ayes, motion carried. Scott Dunham has the final plat ready for review. Linda Young said flowers will be planted where the lilacs were removed.
9. Premier Contractor's \$26 personal property tax is still delinquent and he has not responded to notices from Tr. Paul to date. Owner J. Kjell Hatlevig was phoned and contacted by Chr. Kitzmann during the meeting. Mr. Hatlevig said he notified Post Appraisals in 2009 that he had moved in Dec. 2008 and has not received anything from the town. Chr. Kitzmann will contact Post Appraisals and see if he has any record of Premier Contractors contacting him regarding 2009, if he does it is an oversight on the assessor's part if he doesn't Tr. Paul or Chr. Kitzmann will contact him and get this resolved.
10. No bids for the truck were received by Clk. Esser. Motion by Chr. Kitzmann to get prices on the parts and any used trucks to compare at the next meeting. Second by Sup. Hoth. Voice vote, all ayes, motion carried.
11. Clk. Esser had 2008, 2009 and 2010 to date monthly, quarterly, and annual Federal and State withholding records and the Dept. of Workforce Development quarterly reports for the board to review. Chr. Kitzmann meant to ask for the 2009 and 2010 reports. The board reviewed the records, Clk. Esser needs to look up the State withholding calculations from April and May 2009 and the Jan. 2009 ETF filing record. Motion by Chr. Kitzmann to finalize item #11 in June. Second by Sup. Hoth. Voice vote, all ayes, motion carried. Rural Insurance has a clause in our policy that withholding errors are not covered.

12. New copies of the Draft County Comprehensive Zoning Code/Ordinance were given to the supervisors. There is a county zoning meeting at the West Salem Library, May 26, 2010 from 6:00 – 8:30PM.
13. Sup. Hoth stated for the record that he never mentioned any names at the meeting last month so he did not know how this could be put on the agenda.
14. Motion by Chr. Kitzmann to move item #14 after the bills. Second by Sup. Hoth. Voice vote, all ayes, motion carried.
15. Motion by Chr. Kitzmann to move item #15 after item #21 and before item #14. Second by Sup. Hoth. Voice vote, all ayes, motion carried.
16. Motion by Sup. Nuttleman to have Chr. Kitzmann check with Bud on the best way to reimburse the town \$359.26 regarding the Phoenix insurance payment. Second by Sup. Hoth. Voice vote, all ayes, motion carried. Chr. Kitzmann will let the Clk. know how the reimbursement will be handled before the next meeting.
17. Chr. Kitzmann presented an email forwarded by Attorney Bosshard from Attorney Millis. Attorney Millis had contacted Clk. Esser before the meeting to explain that the record cards are involved in a legal case he is working on and if they are going to be destroyed he wanted copies of the cards. The Municipal Clerks Manual states that property record cards can be disposed of once they are replaced. It was agreed that the record cards will be retained until Attorney Millis informs the town that they are no longer needed.
18. There is a problem with a 1 cent rounding on the hourly payroll checks when partial hours are recorded. Clk. Esser will talk to Tostrud & Temp to see if this can be corrected. The board agreed an adjustment should be made for any 1 cent payments over \$1244 for the patrolmen. It needs to be determined who will do the reconciliation in Quick Books. Chr. Kitzmann will email Clk. Esser the third user password for Quick Books.
19. Chr. Kitzmann stated the board has always approved that a liquor license application before it is sent out. Clk. Esser explained that she sent an application form and letter to the West Salem Rod and Gun Club to give them time to get their application data corrected before the June board meeting. The clerk will let the board know when the West Salem Rod and Gun Club liquor license application is received so it can be dealt with at the June board meeting.
20. a.) No new activities. b.) Clerk reviewed the mail with the board. c.) Chr. Kitzmann is working on filing the proper prevailing wage paperwork. After we get clearance from the DWD we can proceed with the road bids.
21. The Farmers Coop payment was incorrectly figured for a 10% discount rather than 2%, a new check for the difference will be issued. The Transaction List Report for Apr. 17 through May 15, 2010 was discussed. Motion by Sup. Hoth to approve checks 6940 through 6970 from April 17 to May 15, 2010 and the 2 EFT's. Second by Sup. Nuttleman. Voice vote, Sup. Hoth and Nuttleman ayes, Chr. Kitzmann abstain, motion carried.
14. Chr. Kitzmann sited the email to Clk. Esser from Rick Stadelman stated the board should address the allegations in the editorial. Motion by Sup. Hoth to dismiss item #14 and not have it on the agenda again. Second by Sup. Nuttleman. Voice vote, Sup. Hoth and Sup. Nuttleman aye, Chr. Kitzmann nay, motion carried. Chr. Kitzmann noted that he found it concerning that his email was altered and sent to Rick and Rick makes it clear in his response to the clerk that there was information that was relevant and recommends that the board address this because it concerns the town board and officers. Sup. Nuttleman stated he never read the editorial and he does not know where Rick is coming from since it was in the paper and it never came before the board. Rick read the editorial after it was brought to his attention. Chr. Kitzmann feels it is only fair for the board and the people to look at the records requested and address the allegations.
15. Motion by Sup. Hoth to postpone item #15 to the June meeting. Second by Sup. Nuttleman. Voice vote, all ayes, motion carried.
22. Motion by Supervisor Hoth to adjourn. Second by Sup. Nuttleman. Voice vote, all ayes, motion carried. The meeting adjourned at 10:30PM.

Jane Esser – Clerk

Approved: 6/8/2010