

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

October 8, 2012

Room 3220 Administrative Center

MEMBERS PRESENT:	Don Meyer (Chair), Jim Berns, Maureen Freedland, Charles Spiker and Jeff Schroeder
MEMBERS EXCUSED:	Steve Doyle and Leon Pfaff
OTHERS PRESENT:	Jim Speropulos, Steve O'Malley, Ron Chamberlain, Hank Koch, Dave Lange, Keith Back, Randy Nedrelo, Sharon Hampson, Peg Jerome, Ralph Geary, Ray Ebert, Orin Wiseman, Gary Ingvalson, Mary Kaufmann, Mary Powell, Bryan Jostad, Jim Guinn, Darlene Guinn, Brian Kent, Gary Hougom and Marion Naegle

CALL TO ORDER/ROLL CALL

Chair Meyer called the meeting to order at 4:00 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVE MINUTES OF September 10, 2012

MOTION by Schroeder/Freedland to approve the minutes of September 10, 2012. **Motion carried unanimously with 2 excused – Doyle and Pfaff.**

CONSENT AGENDA

- Check requisitions over \$20,000.
- 2012 Southwest Region Fall Maintenance Conference
- Solid Waste Director's Report

MOTION by Berns/Schroeder to approve the consent agenda. **Motion carried unanimously with 2 excused – Doyle and Pfaff.**

CONFERENCE/MEETING REPORT

There were no conference/meeting reports.

APPROVAL OF BID FOR TERAZZO FLOORING REPAIRS IN LAW ENFORCEMENT CENTER

750 square feet of flooring needs to be replaced in the old section of the Law Enforcement Center. Facilities advertised and solicited contractors, but only received one bid for removal and replacement of the flooring. The bid is from Wisconsin Terrazzo in the amount of \$30,592.00. **MOTION** by Berns/Spiker to approve the bid for Terazzo flooring in the Law Enforcement Center in the amount of \$30,592. **Motion carried unanimously with 2 excused – Doyle and Pfaff**

EXTENSION OF CAMPGROUND MANAGER LEASE

James and Darlene Guinn entered into a Lease on November 8, 2002 for the management of certain concession rights and privileges at Veterans Memorial Park by the Campground Manager. The Campground Manager has requested a two year extension of the Lease with certain additional changes. The lease is to expire December 31, 2014 and the Campground Manager shall also receive a set fee of \$75.00/season per seasonal campground unit.

MOTION by Spiker/Berns to approve the Addendum#3 to Agreement of the Lease between La Crosse County and the Campground Manager. **Motion carried unanimously with 2 excused – Doyle and Pfaff**

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APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SOLID WASTE AND ST. JOSEPH'S CONSTRUCTION

An Exit Plan Agreement has been drawn up by and between La Crosse County, doing business as the La Crosse County Solid Waste Department and St. Joseph Construction Company. La Crosse County is in the process of bidding a landfill contract in the year 2012, which is prior to the expiration of the contracts between St. Joseph Construction Company and La Crosse County. Both parties believe it is in their best interest to develop an exit plan to clearly define the responsibilities between St. Joseph Construction Company and La Crosse County Solid Waste Department in the event the contracts are terminated prior to the expiration of the contracts. Both parties agree to the exit plan pertaining to General Landfill Conditions, Maintenance Shop, Construction Materials, Shingles and Clean Wood, Topsoil, Sand Borrow Area, Blacktop and Concrete, Restoration of Areas, Routine Operations and Miscellaneous issues. This is a binding agreement. The agreement explains how they would leave the site if their contract is not renewed. **MOTION** by Berns/Schroeder to approve the Memorandum of Understanding Between Solid Waste and St. Joseph's Construction Company. **Motion carried unanimously with 2 excused – Doyle and Pfaff**

APPROVAL OF RFP FOR HIGHWAY TRUCK EQUIPEMENT

The object of this RFP is to select a vendor to provide and install equipment on two quad axle trucks that were purchased earlier this year. The County received two bids.

VENDOR	EVALUATION SCORE	COST
Monroe Truck Equipment *Did not meet specification per light requirements, toolbox size, and blade slope of 35 degrees.	130	\$231,490.00
Universal Truck Equipment	131	\$244,890.00

Primary strengths of recommended vendor were: meets or exceeds specifications, the equipment joystick controller is user friendly and easy to maneuver, equipment configuration is durability and geographic location for warranty repairs. **MOTION** by Schroeder/Spiker to approve the RFP for Highway Truck Equipment. **Motion carried unanimously with 2 excused – Doyle and Pfaff**

LA CROSSE COUNTY WINTER MAINTENANCE GUIDELINES

These guidelines were updated to past practice. The goal of winter maintenance is to provide mobility over county highways during the winter months. These guidelines include anti-icing, winter maintenance methods: plowing – sanding – salting, hours of Service: normal – night-weekends & holidays – emergencies, chain of command and operations. **MOTION** by Berns/Freedland to approve the La Crosse County Winter Maintenance Guidelines. **Motion carried unanimously with 2 excused – Doyle and Pfaff**

Closed Session was moved to the bottom of the agenda.

2013 BUDGET REVIEW

- **Facilities** – Page 60 of the budget book
A significant item is \$50,000 budgeted to pay for an Engineering Analysis to help decide whether to remodel the Administrative Center or replace it. We're not investing a lot of money in any of the downtown buildings. We are investing in road and shelter maintenance for parks. All campground fees were raised.
- **Spec Assmt – Jail Imprvmts** –Page 91 in budget book

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Revenues are estimated at \$150,000. That is the amount they expect to spend in maintenance and small repairs.

- **Highway** – Page 92 of the budget book
This budget is the most significant increase in highway maintenance operations and capital in many years. It's well over \$400,000 in maintenance levy. If the budget is adopted, we will do \$5 million in work with the Highway OA Project which consists of purchasing land and realigning the road. With increases in material costs, we are still short about \$1 million in maintenance each year. Other projects covered in this budget are tree and brush control, patch and seal of roads, sign maintenance, training and a complete streets initiative and a comprehensive look at state and county roads pertaining to pedestrians and bike use.
- **Solid Waste** - Page 160 in budget book
\$100,000 is budgeted for the Landfill Cell Phase V11 Module 2 Excavation project. This is the start to get ready for the large construction project in 2014. The landfill will not be increasing fees for 2013. There is revenue of \$50,000 due to 80 acres put into community forest. There is a sustainable harvest plan for these acres. This money will be used for trail development.
- **Gas to Energy Project** – page 166 of budget book
This is the first year of operations. It is a new experience which will have to be looked at toward the end of the year. It generates revenue. This revenue should re-coop original costs in about 8 years. We have a 15 year contract.
- **Sustainability** – Page 172 in the budget book
There is no increase in this budget.
- **Household Hazardous Materials** – Page 173 in budget book
Out of a \$400,000 budget, the county is paying \$115,000, similar to last year.

2013 CAPITAL EQUIPMENT PLAN

The Highway Commissioner walked the Committee through a handout of equipment purchases for future years. Each item had a model, year, date acquired, replacement year, replacement cost and use. These items varied from trucks, mowers, mowing tractors, tankers, vehicle hoist, fleet software, shouldering machine, live bottom trailer, plow trucks, brush chipper, service truck, distributor, used crane, solar message boards, tire truck and hook loader.

CLOSED SESSION

MOTION by Freedland/Berns at 5:28 p.m. to go into closed session pursuant to s. 19.85(1)(e) Wis. Stats. Deliberating or negotiating the purchasing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require closed sessions To Wit: Approve Offering Prices CTH – OA. **Motion carried unanimously.**

Closed Session Action:

The reason for convening the closed session regarding the real estate acquisitions continues pursuant to s.19.85(1)(e) Wis. Stats. The record is not open to public inspection at this time.

MOTION Schroeder/Freedland to go into open session at 5:47 p.m. **Motion carried unanimously with 2 excused – Doyle and Pfaff**

NEXT COMMITTEE MEETING: November 5, 2012

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FUTURE AGENDA ITEMS

Small amendment to the cell contract regarding bottom ash disposal

Bids on Timber Forest

ADJOURN

MOTION by Spiker/Schroeder to adjourn. **Motion carried unanimously with 2 excused**

– **Doyle and Pfaff**. The meeting adjourned at 5:49 p.m.

Disclaimer: The above minutes were approved at the November 5, 2012 Committee meeting. Marion Naegle, Recorder