

JUDICIARY AND LAW COMMITTEE

Tuesday, October 9, 2012
Administrative Center – Room 3220
2:30 p.m.

MEMBERS PRESENT: Vicki Burke, Ray Ebert, Tammy Gamroth, Robert Keil, Thomas Downer

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

STAFF & GUESTS: Steve O'Malley, Keith Butler, Jay Loeffler, Peg Jerome, Bev Heebsh, Pam Radtke, Steve Helgeson, Jeff Wolf, Gary Ingvalson, Mary Powell, Bryan Jostad, Doris Daggett, Sharon Hampson, Pam Mitchell and Marion Naegle

ROLL CALL/CALL TO ORDER

Chair Vicki Burke called the meeting to order at 2:30 p.m.

APPROVE COMMITTEE MINUTES OF SEPTEMBER 11, 2012

MOTION by Keil/Gamroth to approve the Committee Minutes of September 11, 2012.
Motion carried unanimously.

CONSENT AGENDA

MOTION by Downer/Gamroth to approve the CJMC minutes of August 15, 2012. **Motion carried unanimously.**

PUBLIC COMMENT

No public comment.

CONFERENCE/MEETING REPORT

None reported.

INMATE HEALTHCARE SERVICES – 1 YEAR CONTRACT EXTENSION WITH HPL/CHC

The contract for Inmate Healthcare Services expires January 31, 2013. Two new firms have started this service in the State of Wisconsin, but it's felt they need more experience before considering them in a new request for proposal. HPL/CHC does a very good job and the jailers received lots of compliments from inmates. There will be a one percent increase in fees for this one year contract extension. **MOTION** by Ebert/Downer to approve the one year contract extension with HPL/CHC. **Motion carried unanimously.**

UPDATE ON ELECTRONIC HEALTH RECORDS

The jail would like to purchase software to help track inmates health status. This would be an easier and more efficient way than filling in a form by hand and having it go through the file room. They have been granted a vendor bonus of \$50,000 and would like to use this money to purchase a software and maintenance package. The account transfer is going to Executive Committee tomorrow. Next month the RFP will come back to this Committee for approval.

2013 BUDGET REVIEW

- **Clerk of Courts** - Page 1 of the budget book
The levy is up \$38,000 due to salary and fringes. Salary is a 2% increase. Revenue is very flat. The major increase is \$60,000 for major communication equipment

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which will be used to upgrade courtrooms with audio/visual equipment. The initial costs have come in higher than expected. They will bring more information back in November. Legal is on pace because the State is having the Public Defender pay for more court cases.

- **Family Court Commissioner** – Page 6 of the budget book
Salary increase of 2% is the only change.
- **Mediation-Family Court Services** – Page 9 of the budget book
Budget slightly lower because Salary and Fringe went down due to a retirement and new hire at a lower rate.
- **Victim Witness Service** – Page 41 of budget book
There's not much flexibility in budget. There is a drop in state revenue. Three staff has changed to family insurance which increases the Insurance line.
- **District Attorney** – Page 42 of budget book
State Revenue is flat. The main increase is 2% for salaries.
- **Medical Examiner** – Page 43 of budget book
The Medical Examiner has done an excellent job on increasing revenues. There is a slight decrease in total levy.
- **Emergency Services** – page 51 of budget book
No new positions. Communications Maintenance up a little. They are asking for \$31,000 for a consultant for the radio system.
- **Sara/EPCRA Hazmat** – Page 56 of budget book
This is a flat budget.
- **Sheriff's Department** – Page of 56 of budget book
The budget is very difficult to reduce because it is mostly staff costs. Revenue is down. Salaries and Fringe went up due to 2% increase and staff taking family insurance instead of single.
- **Jail and Court Services** – Page 58 of budget book
There's not a lot of revenue. Increase is due to salaries and fringes.

ITEMS FOR FUTURE AGENDAS

NEXT COMMITTEE MEETING: NOVEMBER 6, 2012

ADJOURNMENT

MOTION by Keil/Gamroth to adjourn. **Motion carried unanimously.** The meeting adjourned at 3:14 p.m.

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting. Marion Naegle, Recorder