

LA CROSSE COUNTY LIBRARY BOARD

October 3, 2012
Onalaska Public Library
741 Oak Avenue South
Onalaska, WI 54650
4:45 pm

MEMBERS PRESENT: Mary Bach-Filla, Loren Caulum, Dan Ferries, Fred Marini, Barbara Manthei, Glenn Seager, George Varnum

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

STAFF AND GUESTS: Christine McArdle Rojo, La Crosse County Library Director, Kelly Krieg-Sigman, La Crosse Public Library Director

ROLL CALL/CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:46 pm.

APPROVAL OF THE MEETING AGENDA:

MOTION by Seager/Bach-Filla to approve the agenda as written. **Motion carried unanimously.**

PUBLIC COMMENT: La Crosse Public Library's Director, Kelly Krieg-Sigman presented a check for Leave a Legacy. La Crosse Public Library Staff had a special Jean's Day Collection with the proceeds going to this year's Leave a Legacy fundraiser. The special collection raised \$26. La Crosse Public's 10th Annual Give-a-Gift Fundraiser is Friday, November 9th.

APPROVAL OF THE MINUTES:

Marini corrected the public comment section clarifying that Baraboo Library does not specifically specialize in history books, but that the used book sales of public libraries are often a good source for history books.

MOTION by Ferries/Marini to approve the September 5, 2012 minutes as corrected. **Motion carried unanimously.**

APPROVAL OF OCTOBER 2012 EXPENDITURES:

McArdle-Rojo presented the transaction report for invoices to be paid in October. **MOTION** by Manthei/Seager to approve the October 2012 expenses. **Motion carried unanimously.**

ACCOUNT ADJUSTMENTS:

McArdle Rojo requested that the Revenue Account 53025 Designated Contributions and matching Expense Account 84050 Grants/Contributions be increased by \$3,078.19 to honor recent contributions.

Contributions include the initial deposit from donations from the Leave a Legacy event, the Coulee Region White Cane Club for audio books for Campbell, the Village of Holmen for a new open sign and the Onalaska Friends for the balance of the chair purchased for the Supporting Military Kids Corner. She also requested that the 2012 unspent money in account 72005 Basic Liability and 72060 Property Insurance in the amount of \$1,491.00 be transferred into 60515 Office Supplies to compensate for a large order of security cases for music and DVDs earlier this year. **MOTION** by Manthei/Ferries to approve the account adjustments as presented. **Motion carried unanimously.**

2013 BUDGET:

McArdle-Rojo presented the 2013 Budget request. Board members raised concerns about the reductions in training and travel. Manthei recognized that the Library continues to be frugal, but hands are tied in changes to some account items. Continued training for our staff is critical, so hopefully other resources can be used to cover those related costs. **MOTION** by Ferries/Bach-Filla to approve the 2013 budget request as presented. **Motion carried unanimously.**

LEAVE A LEGACY:

McArdle Rojo recapped the event thus far with a summary report. Event expenses to date are \$3,898.38 with revenue and donations at \$4,093.07 so far. She also presented the working suggestion sheet for next year's event and invited Board members to add to it for 2013 planning.

Facility & Community Updates:

A summary report was distributed and McArdle Rojo added news that an identified theft issues is being monitored in the DVD section in Onalaska. In an attempt to deter continued theft, the AV collection is being shifted to put DVDs in better view of service desks. Board members suggested investigating security camera pricing. Krieg-Sigman reported that the presence of full-time security at La Crosse Main has proved very successful in deterring issues. McArdle Rojo also reminded Board members that the Wisconsin Library Association's annual conference would be in La Crosse this year October 23rd through 26th. Anyone interested in registering should contact her and she also invited Board members to volunteer time in the Registration area where she will spend most of the conference as this year's Registration Chair.

WRLS REPORT:

Caulum reported on the recent activities of the WRLS Board Meeting held in Galesville. WRLS offered a recent bus trip to the St. Paul area to visit the Youth Services areas of Twin City and Suburb libraries. Seager indicated that he enjoyed the tour and Karen Kroll, Youth Services Coordinator took the trip as well. Caulum indicated that Arcadia remains out of compliance as they cannot afford to hire a certified Director. WRLS Personnel committee is currently conducting a Director's evaluation via Survey Monkey. Marini questioned why School Members in WRLS are not included in the annual evaluation process. The WRLS Board reviewed the Auxiliary System Contracts between WRLS and La Crosse Public for the 2013 fiscal year. There was also a summary report on how E-book purchasing will now be handled in the Region with all member libraries paying a share of the State costs beginning in 2013. The WRLS Board will meet again in December for their annual holiday meeting.

FUTURE AGENDA ITEMS:

Collection Agency Progress

ADJOURNMENT:

There being no further business, President Caulum declared the meeting adjourned at 6:01 pm.

DISCLAIMER: The above minutes may be approved, amended, or corrected at the next committee meeting.

Minutes by Chris McArdle Rojo