

## **HISTORIC SITES PRESERVATION COMMISSION**

Friday, March 2, 2012

Administrative Center – Room 3212

9:00 a.m.

**MEMBERS PRESENT:** Vicki Twinde-Javner, Barb Kooiman, Beverly Mach, Harriet Schuppel (exc. 9:25 a.m.), Anne Loomis, Kent Sween

**MEMBERS EXCUSED:** King Holley

**MEMBERS ABSENT:** None

**STAFF & GUESTS:** Sue Sheehan, Jerry Monti

### **CALL TO ORDER/ROLL CALL**

Chair Vicki Twinde-Javner called the meeting to order at 9:05 a.m.

### **PUBLIC COMMENT**

None requested.

### **APPROVE MINUTES OF FEBRUARY 3, 2012**

Kooiman noted one correction to the minutes of February 3, 2012 under the item to Approve final report from Preservation Alliance for 2011 County grant to reflect that the Greek Revival house is located “adjacent to” the Hixon House property and is not located on the Hixon House property. **MOTION** by Kooiman/Mach to approve the Minutes of February 3, 2012 with the noted correction. **Motion carried unanimously.** Holley excused.

Twinde-Javner suggested taking agenda items out of order to accommodate guest Jerry Monti and committee member Harriet Schuppel needing to leave early.

### **APPROVE APPLICATION FOR NOMINATION OF TOWN OF ONALASKA – MIDWAY TOWN HALL**

Discussion held regarding application information supplied by Jerry Monti. Suggestion was made to include more information regarding the significance of the building, include more facts/dates, and to include more photographs of the inside and the outside of the structure. Suggestion was made for Monti to contact local newspaper to run news article regarding the application and to request help collecting information/photographs from area residents. **MOTION** by Schuppel/Kooiman to refer the application until further information is provided. **Motion carried unanimously.** Holley excused.

### **APPROVE APPLICATION FOR NOMINATION OF ASBURY CEMETERY**

Discussion held regarding application information supplied by Jerry Monti. Suggestion was made to include more information regarding the cemetery’s condition, location, appearance, shape, size, etc., importance of residents buried in it, and also photographs. **MOTION** by Schuppel/Kooiman to refer the application until further information is provided. **Motion carried unanimously.** Holley excused.

Discussion was held on developing a checklist for future applicants. Twinde-Javner & Kooiman will begin developing a checklist.

## **DETERMINE USE FOR REMAINING WISCONSIN HISTORIC SOCIETY GRANT MONEY**

Discussion was held regarding plaques that still needed to be distributed. Discussion was also held regarding bookmarks and photographs that were previously chosen, and getting brochure photographs and descriptive paragraphs to accompany the photographs. Kooiman will be taking new photographs when the weather cooperates. At the next meeting, photos and descriptive paragraphs will be reviewed.

## **UPDATE ON OEHLER FARM NATIONAL REGISTER NOMINATION**

Twinde-Javner shared an e-mail she received from Tim Heggland stating that the Oehler Farm nomination had been accepted by the State Historic Preservation Review Board and that it would then proceed to the National Register.

## **REPORT ON COUNTY BOARD AND ZONING AND PLANNING DEPARTMENT CHANGES**

Discussion was held regarding the timing and the importance of the ordinance. Bev Mach stated that the Commission should speak with Nate Sampson, acting Zoning, Planning and Land Information Director, regarding the ordinance. Discussion was held regarding moving forward once a replacement has been announced for the Zoning Director. Discussion held regarding Mach's replacement on the Commission. Commission thanked Mach for her County Board service and wished her well in future endeavors.

## **UPDATE ON NOMINATIONS / RESOLUTION PROCESS**

No further update.

## **UPDATE ON POSSIBLE NOMINATIONS / NOMINATION PROCESS**

King Holley and Anne Loomis will work on the Greenfield Town Hall. Barb Kooiman needs to photograph Mindoro Cut.

## **ITEMS FOR FUTURE AGENDAS**

Oehler Farm National Register Nomination will be removed.

## **NEXT MEETING**

Discussion held regarding April meeting due to it falling on an observed county holiday.

**MOTION** by Kooiman/Sween to hold the next meeting on Friday, May 4<sup>th</sup>, 2012 unless any pressing business matters surface, otherwise, meeting could be held on Friday, April 13<sup>th</sup>, 2012.

**Motion carried unanimously.** Holley excused. Schuppel excused.

## **ADJOURN**

**MOTION** by Kooiman/Loomis to adjourn. **Motion carried unanimously.** Holley excused. Schuppel excused. The meeting adjourned at 9:42 a.m..

**Approved,** Sue Sheehan, Recorder, May 4, 2012