

LA CROSSE COUNTY LIBRARY BOARD

November 2, 2011

Hazel Brown Leicht Memorial Library

201 Neshonoc Road

West Salem WI 54669

4:50 pm

MEMBERS PRESENT: Loren Caulum, Arlene Benrud, Fred Marini, Barbara Manthei, George Varnum, Glenn Seager, Mary Bach-Filla

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

STAFF AND GUESTS: Christine McArdle Rojo, Library Director; Judy Jamesson, Recorder

ROLL CALL/CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:50 pm.

APPROVAL OF THE MEETING AGENDA:

MOTION by Benrud/Seager to approve the agenda as written. **Motion carried unanimously.**

PUBLIC COMMENT:

None

APPROVAL OF THE MINUTES:

MOTION by Manthei/Marini to approve the October 5, 2011, minutes as written. **Motion carried unanimously.**

APPROVAL OF NOVEMBER 2011 EXPENDITURES:

Revenues of fees and fines is lower than budgeted, possibly due to automated email messages to patrons reminding them that material will be due soon.

MOTION by Manthei/Bach-Filla to approve 2011 expenses paid in November. **Motion carried unanimously.**

2012 BUDGET:

McArdle presented the Board with a completed budget.

MOTION by Benrud/Seager to approve the budget and to present it to the County Board. **Motion carried unanimously.**

ACCOUNT ADJUSTMENT:

McArdle requests that contributions from various sources be made available to spend:

Kitty Latane	\$ 25.00	(Leave a Legacy)
Nancy Mitzey	\$ 53.85	(Leave a Legacy)
Gail Cleary	\$ 200.00	(Leave a Legacy)
Friends of the Onalaska Library	\$ 232.34	(Book Cart)
Sophie Bell	<u>\$1,000.00</u>	(Audio, Reference, Value Line)
	\$1,511.19	

McArdle would like to increase Revenue Account 53025 Designated Grants and Contributions and also increase Expense Account 84050 Grant/Contribution Expense by \$1,511.19.

Suggestion by Caulum and Manthei to make Leave a Legacy available continuously with special emphasis once a year.

MOTION by Marini/Manthei to approve the account adjustment. **Motion carried unanimously.**

EVALUATION FORMS:

After discussion no changes were suggested to the Library Director Evaluation form created by Fred Marini. At the December meeting the forms will be distributed for the board to fill out and return to Loren Caulum for analysis. Evaluation discussion and director's review will take place in January in closed session.

ROTARY LIGHTS FOOD COLLECTION:

Once again the La Crosse County Libraries will serve as drop off points for Rotary Lights food donations. In addition McArdle requests permission to accept food donations to pay for fines, each item to be worth up to \$1 in fines during the week of November 21-26. McArdle will contact the newspapers, etc. with the

details and for some publicity. This "Food for Fines" will only cover La Crosse County materials that have not been lost and La Crosse County Library accounts that have not been sent to collections.

MOTION by Bach-Filla/Benrud to approve the Rotary Lights food collection and the "Food for Fines" program. **Motion carried unanimously.**

LIBRARY CALENDAR OF CLOSED DATES:

MOTION by Manthei/Bach-Filla to accept the calendar as it is written. **Motion carried unanimously.**

FACILITY & COMMUNITY NEWS:

Bangor – Santa will visit the Book and Bake Sale at the library on December 3.

Mindoro – The County Board is questioning the \$100,000 set aside for the Mindoro library. It will be discussed at the County Executive Board meeting on Wed, November 9, 2011.

FUTURE AGENDA ITEMS:

Director's evaluation

ADJOURNMENT:

There being no further business, President Caulum declared the meeting adjourned at 5:55 pm.

DISCLAIMER: The above minutes may be approved, amended, or corrected at the next committee meeting.

Judy Jamesson, Recorder.