

LA CROSSE COUNTY LIBRARY BOARD MEETING MINUTES

January 5, 2011
Onalaska Public Library
741 Oak Ave. S
Onalaska WI 54650

4:50 pm

MEMBERS PRESENT: Mary Bach Filla, Arlene Benrud, Loren Caulum, Barbara Manthei, Fred Marini, Glenn Seager, George Varnum

MEMBERS NOT PRESENT: None

OTHERS PRESENT: Christine McArdle Rojo, Library Director; Judy Jamesson, Library Secretary; Kelly Krieg-Sigman, Director of La Crosse Public Library

CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:50 pm.

ROLL CALL:

Board members Mary Bach Filla, Arlene Benrud, Loren Caulum, Barbara Manthei, Fred Marini, Glenn Seager and George Varnum, were present.

APPROVAL OF THE MEETING AGENDA:

Motion by Arlene Benrud/Fred Marini to approve the agenda as written. **MOTION** carried unanimously.

PUBLIC INPUT:

Kelly Krieg-Sigman, Director of La Crosse Public Library, congratulated West Salem on surpassing 100,000 circulations in the year 2010. She also invited the La Crosse County staff to attend a Strategic Planning Retreat on Saturday, January 29th and a staff training day sponsored by La Crosse Public Library on Sept 16, 2011.

Kelly advised the board that ***La Crosse Public Library*** would be closed for four unpaid furlough days on the following dates: January 17, 2011 (Martin Luther King Day); February 21, 2011 (President's Day); August 15, 2011; and October 10, 2011 (Columbus Day).

Due to questions being asked about the county libraries being closed on December 27 for Christmas Day and December 31 for New Years Day, Barbara Manthei suggested that closed signs posted in the libraries specify that the holiday dates are "set by the county and that all county offices are closed on those days."

ELECTION OF 2011 LIBRARY BOARD OFFICERS:

Glenn nominated the existing officers to retain their positions.

Motion by Glenn Seager/George Varnum to re-elect the 2010 officers for 2011.

Loren gave three calls for further nominations; receiving none he called for a vote. President Loren Caulum, Vice-President Arlene Benrud and Secretary Fred Marini were unanimously re-elected.

APPROVAL OF THE MINUTES:

Motion by Glenn Seager/Fred Marini to approve the December 1, 2010, minutes as presented. **MOTION** carried unanimously.

APPROVAL OF 2010 13th MONTH EXPENDITURES:

Motion by Barb Manthei/Mary Bach Filla to approve the 2010 invoices being paid in the 13th month.

MOTION carried unanimously.

APPROVAL OF JANUARY 2011 EXPENDITURES:

Every year in January the library receives a bill from WRLS to pay for maintaining the software for WRLSWeb. Although the library has always sent the bill to the County in January it is not actually due until April.

Motion by Barb Manthei/Mary Bach Filla to delay approval of the WRLS bill (\$25,280.86) until it is due.

MOTION carried unanimously.

Motion by Barb Manthei/Mary Bach Filla to approve the remaining items. **MOTION** carried unanimously.

ACCOUNT ADJUSTMENTS:

Designated contributions received since December 1, 2010 include: \$500 from Susan Smullen, \$450 for the Millard Memorial, and \$60 from the Monroe School District. In order to make the purchases requested for these contributions, an account adjustment was presented to increase Revenue Account 53025 Grants/Contributions and the matching Expense Account Grants/Contributions Expense 84050 by the total contribution amount of \$1010.

2010 Property Insurance Premiums have already been paid leaving a balance of \$840 in Expense Account 72060 Property Insurance. County IT was supposed to replace the self-check machine in Onalaska but that was not done leaving the library to renew the existing software licensing, resulting in a shortage in Expense Account 74082 Computer Software Maintenance. A request was presented to transfer the balance in Expense Account 72060 Property Insurance to partially cover cost of the license in Expense Account 74082 Computer Software Maintenance.

Motion by Arlene Benrud/George Varnum to approve both account adjustments. **MOTION** carried unanimously.

WRLS REPORT:

Loren Caulum, Vice President of the WRLS Board, reported that a new vendor has been chosen to replace the Horizon software now in use by WRLSWeb. Autographics, the new vendor, is going to make a number of updates to the existing software to be acceptable as a replacement. If they do the updates it should make their product a big improvement over Horizon.

A committee has been formed to interview applicants for the position of Director of WRLS when current director David Polodna steps down in April, 2011.

The committee is:

- Chairman: George Brandt – Trempealeau County – WRLS Board President
- Loren Caulum – La Crosse County – WRLS Board Vice President
- Karen Thayer – Jackson County
- John Wenum – Juneau County
- Kelly Krieg-Sigman – La Crosse County – LPL Director – Large Library Representative
- Laurie Erickson – Vernon County – Small Library Representative
- Randy Degnan – WRLS Tech Support
- Kristen Anderson – WRLS CE Consultant

Judy Jamesson left at 5:45 pm.

Closed session convened at 5:46 pm.

CLOSED SESSION:

Motion by Arlene Benrud/Glenn Seager to go into Closed Session pursuant to Wisconsin State Statutes Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. TO WIT: Library Director evaluation. **MOTION** carried unanimously.

Mary Bach Filla left at 6:05 pm.

Motion by Barb Manthei/Glenn Seager to end the closed session and reconvene in open session. **MOTION** carried unanimously.

Open session reconvened at 6:12 pm.

FACILITY, COMMUNITY, & PROGRAMMING UPDATES:

A report was included in the Board packets.

Mindoro Community Library is sponsoring an event "Memories of Mindoro" on January 17 at 6:30 at the Farmington Town Hall.

Bangor had a very successful Book and Bake Sale and a visit from Santa. Over 100 children visited Santa.

FUTURE AGENDA ITEMS:

Give-a-Gift

ADJOURNMENT:

Meeting was adjourned at 6:32 pm.

Approved 2/2/11.

Judy Jamesson, Library Secretary.