

HISTORIC SITES PRESERVATION COMMISSION

Friday, March 4, 2011
Administrative Center – Room 3215
9:00 a.m.

MEMBERS PRESENT: Barb Kooiman, Anne Loomis, Beverly Mach, Harriet Schuppel, Kent Sween

MEMBERS EXCUSED: Vicki Twinde-Javner

MEMBERS ABSENT: King Holley

STAFF & GUESTS: Margaret Norden

CALL TO ORDER/ROLL CALL

Vice-Chair Barb Kooiman called the meeting to order at 9:03 a.m.

APPROVAL OF MINUTES FROM FEBRUARY 4, 2011

MOTION by Sween/Schuppel to approve the Minutes from February 4, 2011. **Motion carried unanimously.** Twinde-Javner excused; Holley absent.

UPDATE ON PAYMENT OF 2011 DUES

Margaret Norden reported that check requests were submitted to the Finance Department to pay 2011 dues.

UPDATE ON OEHLER FARM NATIONAL REGISTER NOMINATION

Barb Kooiman reported that the introductory letter to the landowners that she and Vicki Twinde-Javner prepared is done. She reported that Tim Heggland has done background research and talked to family members, and he is just waiting for approval from property owners. Kooiman talked to the owners previously, but since then one has passed away, and Kooiman has been unable to locate a current owner. She will follow up on suggestions from committee for finding the current owner's contact information. If the nomination can't be pursued the grant money will have to be returned to the state.

UPDATE ON NESHONOC DAM AND POWER HOUSE NATIONAL REGISTER NOMINATION

No update.

APPROVE APPLICATION FOR NOMINATION OF MIDDLE RIDGE SCHOOL AND SET DATE FOR PUBLIC HEARING

The application for nomination of the Middle Ridge School was received and copies provided to the commission. Discussion was held about the need for a building description, and a statement of historical or architectural significance. Bev Mach will talk to the nominator about suggested revisions/additions. **MOTION** by Schuppel/Mach to refer the nomination of the Middle Ridge School to the April 1, 2011, meeting, pending further information. **Motion carried unanimously.** Twinde-Javner excused; Holley absent.

APPROVE 2011 GRANT ANNOUNCEMENT LETTER AND FORM

A draft of the grant letter and application form was sent in committee packets. The response deadlines are comparable with previous years. The letters will be sent to the municipal historical societies and other qualifying organizations by the end of March, 2011. **MOTION** by Mach/Loomis to approve the 2011 grant announcement letter and form. **Motion carried unanimously.** Twinde-Javner excused; Holley absent.

APPROVE ANNUAL REPORT TO WISCONSIN HISTORICAL SOCIETY

Chair Vicki Twinde-Javner provided a draft of a report for commission review. Minor corrections were suggested. A copy of the final draft will also be provided to the County Board. **MOTION** by Mach/Loomis to approve the Annual Report to the Wisconsin Historical Society with corrections. **Motion carried unanimously.** Twinde-Javner excused; Holley absent.

UPDATE ON COMMISSION'S WEBSITE

Vicki Twinde-Javner sent an email report that all the suggested changes have been made.

DISCUSSION ON REVISIONS TO CHAPTER 22 OF COUNTY CODE OF ORDINANCES

Consensus of the committee was to refer the discussion, and to have a dedicated meeting to discuss possible revisions, tentatively in June, 2011. Jeff Bluske, Zoning Department, will be invited to the meeting.

UPDATE ON NOMINATIONS / RESOLUTION PROCESS

- Iron Overhead Truss Bridge (tabled)

No update.

UPDATE ON POSSIBLE NOMINATIONS / NOMINATION PROCESS

- Striped School – Anne Loomis distributed copies of the nomination of the Striped School to be considered at the April 1, 2011, meeting.
- Greenfield Town Hall
- Mindoro Cut
- Swarthout House
- Lake Neshonoc Dam & Powerhouse
- Stone Cellar in Town of Greenfield

No further updates than noted.

FUTURE AGENDA ITEMS

Payment of 2011 dues, approval of the annual report, approval of the grant letter and form, and website updates have been accomplished and can be removed. Discussion of revisions to Chapter 22 will be removed until the June, 2011, meeting. Additions will be nomination of the Striped School and discussion about 501(c)(3) criteria for grant recipients. All other items will remain.

NEXT MEETING: APRIL 1, 2011

ADJOURNMENT

MOTION by Mach/Loomis to adjourn. **Motion carried unanimously.** The meeting adjourned at 9:45 a.m.

Approved, April 1, 2011, Margaret Norden, Recorder