

# LA CROSSE COUNTY LIBRARY BOARD MEETING MINUTES

May 5, 2010

John Bosshard Memorial Library

1720 Henry Johns Blvd

Bangor WI 54614

4:44 PM

**MEMBERS PRESENT:** Loren Caulum, Glenn Seager, George Varnum, Fred Marini, Barbara Manthei

**MEMBERS NOT PRESENT:** Arlene Benrud, Mary Bach Filla,

**OTHERS PRESENT:** Christine McArdle Rojo, Library Director; Judy Jamesson, Library Secretary

## **CALL TO ORDER:**

President Loren Caulum called the meeting to order at 4:44 pm.

## **ROLL CALL:**

Loren Caulum, Glenn Seager (arrived at 4:50), George Varnum, Fred Marini, Barbara Manthei were present. 2 excused - Arlene Benrud, Mary Bach Filla

## **APPROVAL OF THE MEETING AGENDA:**

Motion by Fred Marini/Barbara Manthei to approve the agenda as presented. **MOTION** carried unanimously with 2 excused - Arlene Benrud, Mary Bach Filla.

## **PUBLIC INPUT:**

No members of the public were present.

## **APPROVAL OF THE MINUTES:**

Motion by Barb Manthei/George Varnum to approve the April 7, 2010, minutes as written. **MOTION** carried unanimously with 2 excused - Arlene Benrud, Mary Bach Filla.

## **APPROVAL OF MAY 2010 EXPENDITURES:**

Motion by Barbara Manthei/George Varnum to approve the April, 2010 invoices being paid in May, 2010. **MOTION** carried unanimously with 2 excused - Arlene Benrud, Mary Bach Filla.

Judy arrived at 4:51.

## **MAXIMUM FINE THRESHOLDS:**

La Crosse County Library has been capping fines at \$10 per item no matter how long the item has been overdue. La Crosse Public Library's cap is \$7.50. The average maximum fine per item among all the WRLSWeb libraries is \$5 according to the Network Advisory Committee at their last meeting.

Motion by Glenn Seager/Fred Marini to change maximum fine per item to \$5. **MOTION** carried unanimously with 2 excused – Arlene Benrud and Mary Bach Filla.

## **DISC CLEANING SERVICE:**

Patrons have asked to have their personal CDs and DVDs cleaned. If this service is offered we would need to make a disclaimer that we do not guarantee that cleaning it will fix the problem. Question: Do we pay sales tax on the income? La Crosse Public offers the service to other libraries and charges \$1.50 per disc. Chris was asked to determine the actual cost to the library to clean a disc, including consumable supplies, electricity and staff time.

## **NOTARY SERVICES:**

Patrons have asked to have documents notarized. Chris determined that the cost to have someone certified as a Notary Public was \$20 to file for the license, and at least \$36 to purchase a notary stamp and bond insurance. Vicky Walley, reference librarian at Onalaska and Sue Stranc, reference librarian at Holmen will be offering notary services during their regular work schedules as soon as they are certified.

Motion by Loren Caulum/Barbara Manthei begin providing notary services at Onalaska and Holmen facilities. **MOTION** carried unanimously with 2 excused – Arlene Benrud and Mary Bach Filla.

**PRELIMINARY 2011 BUDGET:**

As in the past the State budget will not be done before the County budget. Chris shared a summary of the 2011 challenges, cost drivers and revenues that County Administrator, Steve O'Malley has provided to the County Board and staff.

**JUNE MEETING DATE CONFIRMATION:**

The scheduled meeting date for the Library Board is the first Wednesday of the month, June 2. Loren Caulum and Glenn Seager will be unable to attend. The second Wednesday in the month is June 9. Arlene Benrud and George Varnum will not be able to attend. The meeting will be held on the scheduled date.

**FACILITY & COMMUNITY UPDATES:**

Chris sent to each board member with the packets.

Mindoro: Current plans to build a new Community Center, including a new library, in Mindoro have been put on hold. The Town Hall will devote a few shelves for library books to be taken on the honor system. All books are for adults, nothing for children. The Friends will still continue to raise funds; Fred distributed copies of "Friends of the Mindoro Community Library" flyer urging continued support for fundraising for a new library. A Rural Development Grant of 15% of the total cost with a maximum of \$100,000 has already been secured. The architects will complete their existing contract and provide building plans, specifications and cost estimates.

**FUTURE AGENDA ITEMS:**

Notary Public Update  
Disc cleaning update  
IT and Personnel updates for the budget.

**ADJOURNMENT:**

Meeting was adjourned at 6:08 pm.

The above minutes may be approved, amended or corrected at the next meeting. Judy Jamesson, Recorder.