

LA CROSSE COUNTY LIBRARY BOARD MEETING MINUTES

August 5, 2009
Campbell Branch Library
2219 Bainbridge St
La Crosse, Wisconsin 54603

4:48 PM

MEMBERS PRESENT: Loren Caulum, Barbara Manthei, George Varnum, Glenn Seager, Andrea Richmond

MEMBERS NOT PRESENT: Fred Marini, excused; Mary Bach Filla, excused

OTHERS PRESENT: Christine McArdle Rojo, Library Director; Denan Johnson, Main Library Assistant; Karen Kroll, YS Librarian

CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:48 pm.

ROLL CALL:

Board members Loren Caulum, Barbara Manthei, George Varnum, Glenn Seager, and Andrea Richmond were present. Both Fred Marini and Mary Bach Filla were excused.

APPROVAL OF THE MEETING AGENDA:

Motion by Glenn Seager/Andrea Richmond to amend the agenda: to float items #3 Public Input and #4 Summer Library Program Policies to accommodate the arrival of a patron who wished to speak about the late stamping policy. **MOTION** carried unanimously, Fred Marini and Mary Bach Filla excused.

Motion by Glenn Seager/Barbara Manthei to approve the remaining agenda items as presented. **MOTION** carried unanimously, Fred Marini and Mary Bach Filla excused.

APPROVAL OF THE MINUTES:

Motion by Barbara Manthei/Andrea Richmond to approve the July 1, 2009, minutes as written. **MOTION** carried unanimously, Fred Marini and Mary Bach Filla excused.

APPROVAL OF AUGUST 2009 EXPENDITURES:

Motion by Andrea Richmond/Barbara Manthei to approve the July, 2009, invoices being paid in August, 2009. **MOTION** carried unanimously, Fred Marini and Mary Bach Filla excused.

ACCOUNT ADJUSTMENTS:

Chris has received memorials for the West Salem Library from the family of the late Henry Heider. So far \$1,730 has been donated. Loren Caulum expressed appreciation to the Heider family on their thoughtfulness.

Other donations include \$25 in memory of Heather and Richard Bente's nephew (West Salem) and \$100 for children's materials from Mom's Club of Holmen. Chris expressed gratitude to the Mom's Club for their yearly donation.

Motion by Andrea Richmond/Glenn Seager to increase Revenue Account #53025 Grants/Contributions and Expense Account 84050 Grants/Contributions by \$1,855.00. **MOTION** carried unanimously, Fred Marini and Mary Bach Filla excused.

2009 AWARDS CEREMONY:

This year's Award's Ceremony is set for Friday, October 2, at the Onalaska Public Library. The two nominees for 2009 Teacher of the Year are Jason Ludwigsen and Mike Brown from Onalaska High School. Motion by Barbara Manthei/Andrea Richmond to ask these teachers to accept the nominations on behalf of Onalaska High School. **MOTION** carried unanimously, Fred Marini and Mary Bach Filla excused.

2010 BUDGET UPDATE:

Chris distributed the first draft of the 2010 Budget Request. It reflects the guideline of a 0% increase in operating expenses not including salaries/fringes. Chris pointed out minor trims from 2009 budgeted amounts to 2010 requested amounts in some categories. She explained the projected indirect costs for 2010 are not reflected in this draft but have since been received.

Chris will have more information after the Budget Review Meeting on August 17. Barbara Manthai requested Chris to find out what the indirect costs include beside salary/benefits. Chris will get copies of the 2010 Indirect Costs to the Board.

Chris noted that we pay \$5,000 to Facilities for our weekly county delivery on Thursdays. There has not been an increase in the past three years and it has been working well.

PUBLIC COMPUTER CENTER GRANT APPLICATION:

Economic stimulus grant funding is available in a public computing center category. Chris did not think we could meet the August grant deadline, however, there is a second round in October and Chris assured the Board this deadline would be made. The grant requires a 20% match which could possibly be paid from WRLS money. The total available is \$2.5 million. We are requesting \$25,000. Chris included educational aspects in the grant to help increase our chances of acceptance.

FACILITY & COMMUNITY UPDATES:

Chris's written report with facility updates was included in the packet mailed to board members prior to the meeting.

Fred Marini sent e-mail that the *Town of Farmington* has applied for stimulus money to build a library. They have also received tax exempt status and will be moving forward with fundraising efforts.

David Polodna informed the WRLS Board that *WRLS* is planning to change the disbursement of state funds from two installments to one. This will not have a big impact on us but may on smaller libraries.

Chris explained that a woman from Necedah was very impressed with the service she received from Shelly at the *Bangor* Library. After requesting help from two other libraries she contacted Shelly. She drove 66 miles one way for the information Shelly obtained for her. Loren commented how nice it was to hear from this patron and hoped she would let the media know as positive publicity is appreciated.

FUTURE AGENDA ITEMS:

WRLS Report
2010 Budget

PUBLIC INPUT:

Loren asked that the record reflect that at 5:25 pm no one was yet present from the public.

SUMMER LIBRARY PROGRAM POLICIES:

Karen Kroll was present to explain the policy for stamping for the Summer Library Program. One of her assistants was recently approached by an upset parent who was unhappy with the deadline policy. The patron was expected to attend this meeting to voice her concerns but has not arrived.

Karen explained that YS tried a grace period but it got out of control and other patrons became angry. The current policy allows late stampers the option of either the booklet prizes or the tokens that they have earned. This has been working for some time now. The deadline is explained on all SLP materials.

The Board emphasized the philosophy that SLP's main focus should be for reading. Prizes should be last on the list and extra effort should be made to make parents aware of this as well. Karen agreed that "Reading is the Reason" and that she would give special attention to this when preparing SLP materials for next year.

Loren Caulum commented there was no reason to change the policy. It has been working well and there are plenty of opportunities to find out the date on the SLP materials.

ADJOURNMENT:

Meeting was adjourned at 5:44 pm.

Approved September 2, 2009. Denan Johnson, Recorder.