

# LA CROSSE COUNTY LIBRARY BOARD MEETING MINUTES

February 4, 2009  
Hazel Brown Leicht Memorial Library Meeting Room  
201 Neshonoc Road  
West Salem WI 54669

4:48 PM

**MEMBERS PRESENT:** Loren Caulum, Glenn Seager, Fred Marini, Mary Bach Filla, George Varnum, Barbara Manthei

**MEMBERS NOT PRESENT:** Andrea Richmond

**OTHERS PRESENT:** Christine McArdle Rojo, Library Director; Judy Jamesson, Library Secretary

## **CALL TO ORDER:**

President Loren Caulum called the meeting to order at 4:48 pm.

## **ROLL CALL:**

Board members Loren Caulum, Mary Bach Filla, Fred Marini, George Varnum, Barbara Manthei, and Glenn Seager were present. Andrea Richmond was excused.

## **APPROVAL OF THE MEETING AGENDA:**

Motion by Barbara Manthei/Fred Marini to approve the agenda as presented. **MOTION** carried unanimously with one excused, Andrea Richmond.

## **PUBLIC INPUT:**

No public input at this time.

## **APPROVAL OF THE MINUTES:**

Motion by Mary Bach Filla/Glenn Seager to approve the January 7, 2009 minutes as written. **MOTION** carried unanimously with one excused, Andrea Richmond.

## **APPROVAL OF 2008 13<sup>th</sup> MONTH EXPENDITURES:**

Motion by Glenn Seager/Loren Caulum to approve the December, 2008 invoices being paid in February 2009. **MOTION** carried unanimously with one excused, Andrea Richmond.

## **APPROVAL OF JANUARY 2009 EXPENDITURES:**

Motion by Fred Marini/Mary Bach Filla to approve the January, 2009 invoices being paid in February 2009. **MOTION** carried unanimously with one excused, Andrea Richmond.

## **CODE OF CONDUCT POLICY UPDATES:**

Additional staff suggestions were incorporated into the policy. Chris invited the board to review those suggestions and offer any other changes they recommended. Chris will bring a final draft to the board at the March meeting.

## **2008 ANNUAL REPORT:**

- 1) The Annual Report is due to WRLS director David Polodna by February 13 for his review. It is due to the State by March 2, 2009. As of this meeting the online forms were not yet available. Chris will email copies of the report to the board members when it is finished and will meet with Loren for his signature.

Motion by Barbara Manthei/George Varnum to authorize the board president to sign the Annual Report when it is finished. **MOTION** carried unanimously with one excused, Andrea Richmond.

- 2) The board reviewed the questions for determining whether the La Crosse County Library meets the State of Wisconsin statute 43.15 (4) (c) requirements for membership in the Public Library System.

Motion by Loren Caulum/Mary Bach Filla to authorize the board president to sign the form assuring that the library is in compliance. **MOTION** carried unanimously with one excused, Andrea Richmond.

- 3) The board discussed the section that asked if our Public Library System, (WRLS) did or did not provide effective leadership and adequately met the needs of the library.

Motion by Mary Bach Filla/Barbara Manthei to authorize the board president to sign the statement that WRLS did provide effective leadership and met the needs of the library, but wanted their comments

included. **MOTION** carried unanimously with one excused, Andrea Richmond.

The comments made by the board to be included in the statement were:

- WRLS fees paid by the counties were increasing while WRLS services to the counties were decreasing
- The board has no knowledge of how the fee money is being used
- The board would like more communication from WRLS

**INDIRECT COSTS:**

The Finance Department was invited to send someone to attend this meeting. Gary Ingvalson, Finance Director accepted the invitation saying he could not come to the February meeting but would be free for the one in March.

Chris asked the board to prepare questions so she could let Gary know what information the board was interested in. They would like to know how the Indirect Costs are calculated, what the formula is, and where the money fits into the budget.

**MARCH MEETING TIME:**

Chris asked the board to change the March meeting date for personal reasons. The board agreed to Thursday, March 5, 2009 at 4:45 pm. If Gary Ingvalson can't attend the board will ask him to come to the April meeting.

Motion by Loren Caulum/Barbara Manthei to change the March meeting date to Thursday, March 5. **MOTION** carried unanimously with one excused, Andrea Richmond.

**WRLS UPDATE:**

WRLS meets bi-monthly and at the first meeting in 2009 the slate of officers from 2008 was re-elected for another term. Loren will remain the Vice-President of the WRLS board. David Polodna presented the Annual Report for the system and the board approved it. WRLS is still discussing collaborating with the Southwest Region. Tomah will be in compliance with state regulations in the spring when their director finishes her master's degree. The next meeting will be in March. They have discussed moving the meeting around to different locations within the district.

**MINDORO/FARMINGTON UPDATE:**

The town board accepted the land that was offered for the new library. A survey done in 1940 wasn't signed, making it difficult to establish the lot lines. Some problems may have to be addressed.

Mary Bach Filla left at 6:40 pm.

**FACILITY AND COMMUNITY UPDATES:**

All branches are participating in an adult program called "Hot Reads for Cold Nights." Patrons may make entries for each book they read during the contest time period. Names will be drawn for prizes.

**Onalaska** opens again on February 11<sup>th</sup>. The Friends of the Onalaska Library will hold a rededication of the library on April 19<sup>th</sup> from 1:00-4:00 pm. The March board meeting will be in Onalaska.

The Village of **West Salem** will have to replace the boiler at the library. They are trying to get the manufacturer to pay for the replacement or repair since the boiler is relatively new. The air conditioning system has been able to provide enough heat to allow the library to stay open.

**FUTURE AGENDA ITEMS:**

- Code of Conduct Policy
- Library board meeting schedule

**ADJOURNMENT:** Meeting was adjourned at 7:00 pm.

**RECORDED BY:** Judy Jamesson. Minutes may be amended or changed at the next meeting.